

## **INVOICE 3-2-1**

PROJECT Website development

CLIENT John Doe

ADDRESS 796 Silver Harbour, TX 79273, US

DATE August 17, 2015

DUE DATE September 17, 2015

Company Name 455 Foggy Heights, AZ 85004, US (602) 519-0450 company@example.com

SERVICE	DESCRIPTION	PRICE	QTY	TOTAL
Design	Creating a recognizable design solution based on the company's existing visual identity	\$40.00	26	\$1,040.00
Development	Developing a Content Management System-based Website	\$40.00	80	\$3,200.00
SEO	Optimize the site for search engines (SEO)	\$40.00	20	\$800.00
Training	Initial training sessions for staff responsible for uploading web content	\$40.00	4	\$160.00
		SUBTOTAL		\$5,200.00
		TAX 25%		\$1,300.00
	GRAND TOTAL		\$6,500.00	

## NOTICE:

A finance charge of 1.5% will be made on unpaid balances after 30 days.