

# **COLLEGE ST-MICHEL AGENCY AGREEMENT**

(hereinafter called “**the College**”)

**This agreement is made on 14<sup>TH</sup> day of JULY, 2020.**

**WITH:**

**SIA IMMIGRATION SOLUTIONS INC, 122 8028 128 ST, SURREY, BC, CANADA V3W 4E9**

(hereinafter called “**the Agent**”)

**WHEREAS:** The college wishes to teach and educate international students

**AND WHEREAS:** The Agent has the potential to promote the College for the recruitment of International Students from India

**THEREFORE,** in light of this agreement, both the parties agree to the following terms.

## **1. AGENT AGREEMENT FOR INTERNATIONAL STUDENTS**

You are authorized to recruit international students on behalf of the College.

The College will provide you with:

- Appropriate promotional material
- Authorization letter
- College orientation program
- Assistance with international recruitment related issues, such as fee structure, admission cycle, and contacts.

## **2. YOU AGREE TO:**

- Recruit only international students whom you believe meet the academic and admission requirements of the College.
- Represent the College in a professional and courteous manner and maintain a professional image at all times.
- Pre-screen potential applicants to ensure their eligibility to enter Canada on a study visa.
- Abide by any local regulations in your country and region in the conduct of your activities with respect to recruiting students.
- Abide by the policies of the College as publicized from time to time.

## **3. COMMISSION STRUCTURE:**

**In exchange for your services, the College will pay you 20% & 25% (according to the slab you qualify) of the CAD \$11,700 Tuition fee collected from each student you recruit, subject to the following:**

- The Commission amount includes all applicable taxes.
- The Commission amount will be paid in single transaction wherever applicable.
- You agree that you are operating an independent business and you are completely responsible for all of your own expenses. The college will not be responsible for any costs incurred by the agent while performing or attempting to perform any of the activities outlined in this agreement.
- The payment of all tuition and fees is to be made by the student directly to College St-Michel by check, money order or wire transfer to the College.
- Once payment has been received by the College, a cheque or wire transfer for 20% or 25% (depending upon the number of students recruited) will be issued to the agent after 40 days on the CAD\$11,700 paid fee. The agent must send an invoice for the commission amount after 40 days; the student has started his program.

#### **4. COMMISSION SLABS:**

Student Number	Commission Rate	Time Duration
1-10	20%	After 40 days of class start
11+	25%	After 40 days of class start
Maintain average 10 students/intake	--	4 Average Intakes/Year

**Once any agency completes 10 successful enrollments at College St-Michel in one intake, then, they will be eligible to claim 25% commission for all the international students recruited for the college by the agent.**

Please note that commission will be paid as one payment all together for each student on CAD \$11,700 tuition fee of program.

Please make sure your students pay at-least first year full tuition fee for any particular program.

#### **5. CONFIDENTIALITY:**

Under this agreement, both parties must keep confidential:

- The terms of agreement
- All Information exchanged between the College and the agency that is identified as confidential, whether identified orally or in writing.
- All academic and personal information about applicants to the College.

**IMPORTANT - In case student withdraws from the College for the second semester, the College has rights to charge back commission paid for the second semester to the agency as the commission has already been paid in advance.**

## **6. PROLONGATION OF AGREEMENT:**

- This Agreement shall be in effect for a **period of 1 year** from the date of execution of this Agreement and may be extended for additional two (2) years by the mutual agreement of both parties to this Agreement.
- The period of this agreement is from the date indicated. Either party, for any reason, with written notification can terminate this agreement. In the event of termination of this agreement, any monies earned by the agent for students already enrolled will be paid to the agent as the tuitions are paid and earned.

## **7. ADDITIONAL SUPPORT:**

If you require any additional promotional material or if you have questions regarding our contract or services, please send email to: **admissions.stmichel@gmail.com**

## **8. PARTNER DETAILS**

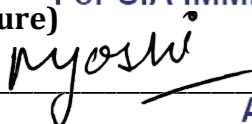
**Agent Name:** SIA IMMIGRATION SOLUTIONS INC

**Phone:**

**Mobile:** +1 (778) 257-5508

**E-mail:** apps@siaimmigration.com

**(Signature)** For SIA IMMIGRATION



Auth. Sign.

Signed this on 16 day of July month, 2020

For: COLLEGEST-MICHEL

Name: GAURAV BAINS

Title: VP - MARKETING

Email: [gbains@collegestmichel.ca](mailto:gbains@collegestmichel.ca)