



July 9th, 2018

Ravi Shanker
500 Columbia Street W
Kamloops, BC V2C 1K6

Student Number: 100136575

Dear Ravi,

We are very pleased to inform you of your acceptance into the **Tourism Management Program for International Students** (TMI) at Capilano University. This is a two-year, full-time program that begins September 4, 2018 and continues through until April 2020.

Registration for Tourism Management courses will be done on-line from July 9th, 2018 to July 20th, 2018. Details will be sent to you using your Capilano e-mail address: **ravishankar@my.capilano.ca**. You will be assigned a Registration Time Ticket which you can access through the Student Information Web Service page (go to: www.capilano.ca and click **MyCap** in the top right-hand corner). Once you have logged on to Student Web Services, open the Registration menu and select **Check Your Registration Status**.

When your Registration Time Ticket is active, you will need to register for the courses listed below. Please register for **ALL of these courses, and no others** (Please pay attention to the section number "05"):

TOUR 111-05	Tourism Introduction: Theory and Practice
TOUR 113-05	Human Resource Management
TOUR 149-05	Computer Applications in Tourism
TOUR 190-05	Destination Canada
CMNS 154-05	Communications in Outdoor Recreation & Tourism

The Tourism Management Program for International Students is a full-time program and students must follow the program profile and take all courses set out for them each term. Any deviation from the profile may result in a delayed graduation date. This program is not for part-time students.

Please familiarize yourself with Registration dates and web registration step-by-step tutorial document found on the Capilano website under *MyCap*.

Attached, please find the acknowledgement letter which must be completed and returned **within 7 days from the date of this letter**, which is **Monday, July 16th, 2018**. The form is to be mailed or hand-delivered to:



Cashier's Office
Capilano University
2055 Purcell Way
North Vancouver, BC V7J 3H5

Students who are new to Capilano University are required to submit a tuition deposit of \$5,000 within 7 days of the date of this letter. Once this deposit has been received, Capilano University will issue the letter required for your study permit application. Students can pay their deposit and/or tuition with cash, money order, credit card, bank draft, wire transfer, on-line banking, or debit card.

If, for some reason, you are unable to participate in the Tourism Management Program for International Students in September 2018, please notify our office **immediately**.

Please keep us up-to-date on your current mailing address and provide us with a local Vancouver address if you have not already done so.

Tuition fees are currently being reviewed by Capilano's administration, but you can expect tuition to be approximately \$10,000 for the Fall 2018 term. Please consult the Capilano University website for fee payment deadlines applicable to the Fall 2018 term, once they are available.

While you are a student, all correspondence from the department will be done exclusively through your Capilano student e-mail account. You are responsible for checking this account regularly. Your e-mail address is **ravishankar@my.capilanou.ca** and can be accessed under *MyCap* from our Capilano University website at: <http://www.capilanou.ca>.

Welcome! We look forward to having you with us for the 2018 class of the Tourism Management Program for International Students!

Sincerely,

Bruce Wilson

Bruce Wilson

Convenor, TMI

on behalf of the Admissions Committee

Tourism Management Program for International Students (TMI)