



Lethbridge College
Admissions Office
3000 College Drive South
Lethbridge, AB T1K 1L6 Canada
(403) 320-3323 1-800-572-0103
Fax 1-888-819-9803
admissions@lethbridgecollege.ca

April 11, 2018

Khushdeep Bhatia
H-No 548/9, St No 13
Bal Singh Nagar, Ludhiana
Punjab, India 141007

Dear Khushdeep:

Student ID: 0516121

OFFER OF ADMISSIONS
Deadline to Respond **04 May 2018**

On behalf of the faculty of Lethbridge College's General Studies Diploma Program, I would like to congratulate you on your acceptance to the 2018 Fall (Sep-Dec) Term.

To confirm your acceptance and secure your seat in this popular program, please sign and return the enclosed "RESPONSE TO OFFER OF ADMISSION" letter along with a **\$1,000.00** deposit prior to **04 May 2018**. The deposit amount will be applied against your tuition charges for the coming semester. We accept VISA, MasterCard, or money orders payable to Lethbridge College.

If you cannot attend Lethbridge College, you must notify Admissions by the following dates to either receive a partial refund or move your deposit to a future term (one-time only):

- September term – August 1
- January term – December 1
- May term – April 1

If you withdraw by the deadline above, then you will be eligible for one of the following:

- A 50% refund of your deposit (\$500), if you have not received a visa refusal letter
- A 70% refund of your deposit (\$700), if you send a copy of your refusal letter prior to the first day of classes for the term you have applied to (Note that you must have first withdrawn before the refund deadline above.)
- Moving your deposit to a future intake, *one-time only*

If you have not notified the Admissions office that you will not be attending by this date listed above, the full deposit will be forfeited. If you are moving your tuition deposit to the next intake and for whatever reason you cannot attend the following term (including visa denial), the deposit will be forfeited.

We are looking forward to having you as a student and to helping you achieve your academic goals in the General Studies program. We'd be pleased to answer any questions you might have. Please quote your Student ID number as listed above when calling.

Sincerely,

Kristen Koester
International Admissions Specialist



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RESPONSE TO OFFER OF ADMISSION

Khushdeep Bhatia
General Studies Diploma

Student ID: 0516121
2018 Fall (Sep-Dec) Term

DEADLINE TO RESPOND: **04 May 2018**

If you cannot attend Lethbridge College, you must notify Admissions by the following dates to receive a partial refund or move your deposit to a future term (one-time only): September term – August 1, January term – December 1, May term – April 1.

If you withdraw by the relevant deadline above, then you will be eligible for one of the following:

- A 50% refund of your deposit (\$500)
- A 70% refund of your deposit (\$700), if you send a copy of your refusal letter prior to the first day of classes for the term you have applied to (Note that you must have first withdrawn before the refund deadline above.)
- Moving your deposit to a future intake, *one-time only*

If you have not notified the Admissions office that you will not be attending by the deadline listed above, the full deposit will be forfeited. If you are moving your tuition deposit to the next intake and for whatever reason you cannot attend the following term (including visa denial), the deposit will be forfeited.



I Accept



I Decline

(please include an explanation to assist us with your program planning)

Khushdeep Bhatia
Student Signature

2018-05-08
Date

*****NOTE: College and Preparatory Upgrading students must book an appointment with an Academic Advisor after confirming this Offer of Admission to register into classes.

General Studies (no major) students are responsible for their own registration and may register for classes after confirming this offer. Please consult with the Registrar's Office to clarify any questions regarding dates for registration.

All other program students will be registered for courses and sent an email to their College email account when their registration has been completed.

Payment Method of \$1,000.00 Tuition Deposit

Cheque/Money Order ☐ Cash ☐ Visa/MasterCard ☐ Wire Transfer ☐

Visa/Master Card Number _____ Expiry Date MM / YYYY

Cardholder Signature _____ Printed Name _____

Cardholder's Address _____

Registration

CREN ☐ ASUM ☐ Initials _____

Admissions

APPN ☐ Initials _____

International Tuition Deposit Refunds

Tuition deposits for international students are \$1,000 CAD. The deposit will be applied against the tuition charges for the coming term.

By signing your Response to Offer form, you are agreeing to the terms of the refund policy below. Please read carefully the important refund deadlines below and consider whether or not you will have sufficient time to apply for a study permit before the deadlines, allowing for delays. We recommend allotting 6-8 months for the study permit application.

Deadlines for deposit refunds and moving deposits forward:

Fall Term (September)	August 1
Winter Term (January)	December 1
Spring Term (May)	April 1

If you withdraw before the deadline outlined above, you are eligible for:

- A 50% refund (\$500) of your deposit
- A 70% refund (\$700) if your visa was denied and you submit a visa denial letter issued for that term before the first day of classes of that term. Note that you must have first withdrawn before the refund deadline.
For example, if you withdraw from the Fall term on July 30th, before the August 1st deadline, and submit your visa denial letter after August 1st but before classes begin, you will be eligible for a 70% refund.
- Moving your deposit to a future intake, *one-time only*. If you move your tuition deposit to the next intake and for whatever reason you cannot attend the following term (including visa denial); the deposit will be forfeited.

If you withdraw after the deadline:

- No refund of your deposit: the full deposit will be forfeited. Any payments made in addition to the deposit will be refunded.
For example, if you withdraw from the Fall semester on August 5, after the August 1 deadline, then you will not be eligible for a refund of your deposit.
- No option of moving the deposit to a future intake: the full deposit will be forfeited. You may use a Change of Program form to move your application (but not deposit) to a future intake for free.

FAQS

What is a tuition deposit?

A tuition deposit is a partial payment of your tuition fees which you pay in order to secure your seat in a program. Although deposits are typically non-refundable, and are considered the cost of holding your seat, Lethbridge College does offer partial refunds if you withdraw before the deadline.

What if I have not received word about my visa application status the week before the deadline?

Unfortunately, we cannot waive the deadline for delays in visa application processing; if you have not received word about your visa application the week before the deadline, you should strongly consider withdrawing before the deadline in order to retain some of your deposit OR withdrawing and moving your application forward to the next intake.

What happens if I withdraw before the deadline but then receive my student visa?

In this case please contact us immediately in order to discuss whether or not it is possible to readmit you to the program.

What happens if I receive a visa denial letter after I withdraw?

If we have already refunded 50% of your deposit, we will refund the additional 20% if you submit a clear copy of your visa denial letter before the first day of classes of that term. If we have not yet processed your 50% refund, then we will ensure that you are refunded 70% instead of 50%.

What if I accept an offer after the refund deadline?

We do not recommend accepting an offer after the refund deadline unless you already have a study permit. If you choose to accept an offer after the refund deadline, you should understand that you will not be able to receive a refund of your deposit or move forward your deposit if you are unable to attend.

How will my refund be processed?

Refunds will only be granted to the payer. If the payer resides in Canada or the U.S.A., the refund will be mailed as a cheque. Otherwise, the refund will be issued through a bank wire transfer. Refunds will be processed during the last week of the month that you were admitted to.



Please check in with us at international@lethbridgecollege.ca or 403-329-7234 regarding your student visa application prior to the deadline for your term. We want to help you retain your deposit whenever possible!



Centre for Applied Arts & Sciences
School of Liberal Arts
General Studies Program
3000 College Drive South
Lethbridge, AB T1K 1L6
Phone: 403-394-7338
Fax: 1-888-480-8787
Toll Free (Canada only): 1-800-572-0103
URL: <http://www.lethbridgecollege.ca>

April 11, 2018

Student ID: 0516121

Dear Khushdeep:

Welcome to the General Studies Program at Lethbridge College. We are pleased that you have chosen Lethbridge College for your course of studies and look forward to meeting with you. General Studies offers a wide diversity of classes and is a fantastic opportunity for you to see what post-secondary studies has to offer and to gain some clarity regarding your academic future.

You can choose a General Studies diploma and select a variety of individual courses, 90% of which transfer to other universities, or you can choose one of our three majors, if you haven't already done so. Our **three majors** are **English, Physical Education and Leadership**, and **Psychology and Sociology**. All courses within these majors are transferable to several universities.

Regardless of the classes or the major you choose, you'll be gaining university transfer credits while earning a diploma, one you've tailored to your unique needs and interests.

Each year, the academic timetable becomes available to view for planning purposes in June. Please monitor your Lethbridge College email for instructions on how to register as of July 3rd. If you require advisement on course selection you can contact us or make an appointment with one of our **Academic Advisors** by phoning **403-320-3202 ext 4905**. Please note that if you have entered into one of the General Studies majors, you will be placed in your first year of classes. If you are *starting* your program in May, you are encouraged to take no more than three courses, since this would constitute a full course load. This enables you to take a lighter load through the balance of your time at the college. Please check your schedule through WebAdvisor.

If you are starting your program in September, New Student Orientation (NSO) will be held the day before the start of the term, and *your attendance is expected*. Advance registration for NSO is required, visit: for additional information and updates. Registration for NSO will open in June. If you are starting your program in **January or May**, please visit www.lethbridgecollege.ca/events/new-student-orientation for additional information.

Please check your Lethbridge College email account on a regular basis for important program and college information.

For more program information please go to www.lethbridgecollege.ca/programs/general-studies and be sure to "Like" us on Facebook: www.facebook.com/LethbridgeCollege.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Takeda".

Cathy Takeda
Chair, School of Liberal Arts
TE 2254, Lethbridge College
Phone 403-382-6924
Email c.takeda@lethbridgecollege.ca



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April 5, 2018

Khushdeep Bhatia
H-No 548/9, St No 13
Bal Singh Nagar, Ludhiana
Punjab, India 141007

Student ID: 0516121
LC Email: khushdeep.bhatia@lethbridgecollege.ca

Dear Khushdeep,

Thank you for your application!

Thanks so much for submitting your application to the General Studies Diploma for the 2018 Fall (Sep-Dec) term. We are thrilled that you have chosen Lethbridge College.

Our primary method of communication with you will be through your college email account. You can access your email and other self-service options including your admissions status, required admission documents, class schedule, billing information and access to the change of address feature through our Lethbridge College portal. This login access also provides you with access to student workstations throughout the campus.

To log in to the portal for the first time go to www.lethbridgecollege.ca/current-students and select **myHorizon** on the right sidebar of the page under the "Sign-in" menu.

Your new account and temporary password are:

Username:	s0516121
Temporary 8 digit Password:	Birthdate plus the letters LC=YYMMDDLC

The first time you log into MyHorizon using the above username and password, you will be automatically prompted to change your password (do not select the box stating "I want to change my password after logging in"). After changing your password on MyHorizon, you can access your email by clicking the Office 365 link in MyHorizon or on the main Lethbridge College website. You'll use your LC Email address above and MyHorizon password to access your Office 365 account.

For more information on becoming a student at Lethbridge College, please view the Applicant booklet through the following link: <http://www.lethbridgecollege.ca/admissions/overview>.

We'll be in touch as soon as we've had a chance to review your application, but for now, we simply wanted to say we're glad you applied. Don't hesitate to contact us if you have any questions. You can reach us any time by email (admissions@lethbridgecollege.ca) or by phone (403-320-3200). Please reference your ID number when contacting us.

Thanks again for applying to Lethbridge College.

Sincerely,

Alison Grandmont
Assistant Registrar