

## TERMS & CONDITIONS

Neeraj Dadhwal - 18001933

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### English Proficiency:

Your current English proficiency level allows you to be admitted to the Bachelor of Hospitality Management Degree with the requirement to successfully complete the following English for Academic Purposes bridging course(s):

- EAPP100 - This is a full-time, 3-credit course.

### Official Transcripts:

You will be required to provide your official transcript(s) from your previous studies to the Office of the Registrar at Acsenda by January 2nd, 2019 to complete my admission process. If the transcript(s) is in a language other than English then you will be required to provide the official copy in the native language and a certified translated copy.

Official transcripts are defined as being directly received from institution-to-institution without interference. The university/school is to send an official copy of the transcript(s) directly to the Office of the Registrar at Acsenda. Alternatively, the transcript(s) can be collected in person from the university/school in a sealed envelope. This envelope can then be personally delivered to the Registrar's office provided if the seal remains unbroken.

It is your responsibility to ensure that all necessary documents have been received by the Registrar's office prior to being permitted to register for your studies. Transfer credits will not be awarded until the official transcript and requested course outlines have been received.

### Medical Coverage:

You will be required to enroll in the British Columbia Medical Services Plan (MSP) while attending Acsenda School of Management. You will be automatically enrolled into a temporary medical insurance plan through Acsenda until you are eligible for the MSP. The cost of this insurance plan will be added to my invoice.

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Neil Mort  
MA, MBA  
Vice President, Enrolment & Student Services/Registrar

Date: August 2, 2018

