



# LETTER OF ACCEPTANCE

## PERSONAL INFORMATION

Family Name	Gill	Given Name	Loverose Singh
Student ID	101202890	Date of Birth	October 17, 1997
Stu-View Password	2SDYNJ		

**Mr Gill, Loverose Singh**  
Village Korian Wali, Teh. & Sustt  
Fazilka, Punjab  
152123  
India

Date of Offer: **October 18, 2018**  
Offer Expiry Date: **November 02, 2018**

Dear **Loverose Singh**,

Congratulations! It is our pleasure to offer you admission to George Brown College. Please see program information and guidelines for accepting and registering below. We look forward to receiving your acceptance of our offer.

## PROGRAM INFORMATION

Program Name	Special Event Management	Program Code	H131
Program Length	2 years (4 semesters)	Program Level	Ontario College Diploma
Start Date	January 07, 2019	End Date	April 17, 2020
Starting Semester	1	Late Attendance Date	January 11, 2019

## CO-OP/INTERNSHIP/WORK PLACEMENT INFORMATION (IF APPLICABLE)

Semester(s)	Semester 4 (14 week externship)
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## CONDITIONS OF THIS OFFER

## INSTITUTION INFORMATION

Name	George Brown College of Applied Arts and Technology	Telephone	+1 416-415-5000 ext.
Type	Public	E-mail	lan.tran@georgebrown.ca
Contact	Lan Tran, Admissions Officer	Fax	+1 416-415-2120
Address	200 King Street East, Toronto Ontario M5A 3W8 Canada	Website	www.georgebrown.ca
DLI Number	<b>Designated Learning Institution Number: O19283850612</b>		

## STEPS TO ACCEPT OFFER AND SECURE YOUR SEAT

- Login to your account at [applynow.georgebrown.ca](http://applynow.georgebrown.ca) to accept your offer and make a fee payment by **November 02, 2018** to confirm your seat.
- Your offer will expire if you do not **both** accept and pay by the deadline.
- If paying by electronic bank transfer, you must also accept your offer at [applynow.georgebrown.ca](http://applynow.georgebrown.ca).
- You can either pay the fees for the total number of semesters indicated on your Statement of Estimated Fees of **\$15,125.00** or a minimum of the first semester fees of **\$7,824.00**.

### Other important information

- Read the **New Student Guide** sent along with this Letter of Acceptance and available on our website for registration information.
- A valid **post-secondary Study Permit** is required and must be submitted to the International Centre by the first day of classes.
- A valid **Work Permit** is required for Co-op, externship, field or clinical placement requirement as part of your Program of Study.
- There is *no summer break* for programs that start in January and May as well as some programs that start in September.
- A minimum non-refundable \$1,000 withdrawal fee will be charged for program withdrawal.
- The college may change or cancel a program when enrolment is low or opportunities for graduates are few

For any questions, please contact your Admissions Officer: Lan Tran at [lan.tran@georgebrown.ca](mailto:lan.tran@georgebrown.ca)

Looking forward to welcoming you to Toronto!

for John Porter  
Director, International Admissions & Student Services FOR THE OFFICE OF THE REGISTRAR



# STATEMENT OF ESTIMATED FEES

<p><i>This Statement of Estimated Fees (which is provided as support for your Study Permit application) reflects the estimated fees for the initial semesters indicated. These fees are based on prior year actuals.</i></p> <p><i>Official invoices from the GBC Finance Department will follow at a later date and the updated fee amount will supersede the amount on this Statement of Estimated Fees. The GBC Finance Department will also send official invoices for future/returning semesters in this program.</i></p> <p>Student Name Gill, Loverose Singh</p> <p>Student ID 101202890</p> <p>OCAS 18I070360</p> <p>Program Name Special Event Management</p> <p>Program Code H131</p> <p>Semesters 1, 2</p> <p>Start Date January 07, 2019</p>		Tuition Fee <sup>1</sup>	\$13,520.00
		Application Fee (non-refundable)	\$95.00
		Material Fees <sup>2</sup>	\$386.03
		Administration Fees	\$505.95
		Student Activity Fee	\$220.38
		Student Levy <sup>3</sup>	\$25.00
		Canadian Federation	\$16.74
		Health Insurance <sup>4</sup>	\$450.90
		Sub-total	\$15,220.00
		Less: Initial payment	\$95.00
		<b>TOTAL DUE</b>	<b>\$15,125.00</b>

**(Note: base tuition fees will increase from the September 2019 intake for all new and returning students.)**

All fees are subject to change without notice. Tuition and other fees as stated above are subject to increase for each academic year that begins in September for all new and returning students. Please see [Stu-View](#) for your most up-to-date account information.

## Pay and Accept Your Offer

- Login to your account at [applynow.georgebrown.ca](http://applynow.georgebrown.ca) and make a fee payment by **November 02, 2018** to accept your offer and confirm your seat. If paying by electronic bank transfer, you must accept your offer too at [applynow.georgebrown.ca](http://applynow.georgebrown.ca). Your offer will expire if you do not **both** accept and pay by the deadline.
- If you have deferred your program from previous semesters** and already have payment in a George Brown College account you are still required to login to accept your offer at [applynow.georgebrown.ca](http://applynow.georgebrown.ca).
- Payment Options**
  - Payment by bank transfer:** This is only available for payments sent from outside Canada.
  - Online payment by credit card** (MasterCard/Visa/Visa Debit/MasterCard Debit/Amex/Discover)

## Notes:

- There is a minimum \$1,000 non-refundable fee for withdrawal.
- \$450 Co-op Fee is included in the material fees for B400, B406, B408 & B409 only. E-text fees have also been added to the Material Fees for programs that have E-text charges.
- Student levy is optional and is for supporting bursaries, scholarships and capital expansion projects. To opt-out or for any questions, please go to any Student Association office or check the link for the opt-out deadline at <http://studentassociation.ca/LevyOpt-Out.aspx/>. No opt out or refund will be offered after the deadline.
- Health Insurance is non-refundable
 

Coverage: September start: September to August next year
January start: January to August
May start: May to August

All students returning for the following September will be charged for Health Insurance for the full new Academic Year.

Please be advised that as of June 2014 George Brown College is required to submit to the federal and provincial governments information related to enrolment and/ or proof of progress in a program for all international students. Such information sharing shall comply with all applicable privacy legislation requirements.

# MANDATORY REQUIREMENTS

You are required to read this section and the more detailed **New Student Guide** sent with your Offer letter or available at <http://www.georgebrown.ca/international/futurestudents/afteryouapply/>. Students who deferred from the previous semester and re-applied to the January 2019 semester are also required to follow these steps.

## OTHER CRITICAL STEPS

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### Reset Your Password

- If you have not already reset your password, you will need to log in at <https://service.georgebrown.ca> with the Student ID and Password you received on your Letter of Acceptance, create a new password and set-up some security questions. Your new password will be valid for one year and will expire automatically every year.
- If you have problems with your password or you are unable to log in to Stu-View or you have difficulty registering for courses, please call 1-416-415-2000 or 1-800-265-2002 for help. Press option 1, then press 0 to speak to an agent directly. You can also contact <http://ask.georgebrown.ca/> for help.

### Register for Courses

- **Register online** for the courses in your program at <http://stuvview.georgebrown.ca/> using your Student ID and Password. The registration start date for programs and respective semesters will be available on Stu-View on **November 02, 2018**. Online registration will start on **November 19, 2018**. Choose your courses and register as early as possible after registration opens or the course may fill up and you will not be able to take it when you want to.

### Arrange for Placement Testing for English/Math

Most post-secondary students are required to take the Placement Test for English or Math or both depending on individual program requirements. There is no fee for the test.

- You are **not** required to take the Placement test if you:
  - have already taken an Admissions Assessment (test) to be admitted to the College. For students who have already taken the Admissions Assessment, the results of that test will be used to place you in the appropriate English and Math courses.
- **OR**
  - are applying for a Post-Graduate Certificate or Degree program
- Placement Testing determines if you are ready to take the college-level courses in English and/or math in the first semester, or if you need to take a foundation-level course first to further develop your skills. Therefore, the Placement Test is a very important part of your academic success. The Placement Test is not a pass or fail.
- Please check the programs requiring placement testing at <http://www.georgebrown.ca/assessment/placement/> and arrange for your Placement Test(s) through Stu-View when registering for your courses (see previous section). Plan to visit the Information about Assessment page at <http://www.georgebrown.ca/assessment/what/> to prepare, so that your test results place you in a course that reflects your skill level.
- It is best to take the Placement Test as early as possible. There is a deadline to take a Placement Test. **However, for those still outside Canada, Placement Tests can be taken upon arrival in early January 2019** at the Assessment Centre at Casa Loma Campus or St. James Campus before classes start. If you do not take the Placement Test, you will be automatically placed in foundation-level courses. The last day to take the Placement Test for English & Math for students who were automatically placed in foundation course(s) is January 18, 2019 (first year students only).
- Remember, if you take the test and achieve the appropriate score on time, you may be exempted from Foundation level and go straight to College-level English and/or math. If you get this exemption, you won't have to pay extra course fees.
- If you are placed in a Foundation-level course, the course will be automatically included in your timetable (in block-based programs) or will be available for registration through your StuView account (in course-based programs). Your placement into a foundation-level course will not affect your start in the program and you will still take your core courses scheduled for the semester.
- Upon successful completion of your Foundation-level course(s), you will be able to take College-level English and /or mathematics course(s). **You will be charged a full course fee for the additional course(s)** when you register for your College-level course, usually in Semester 2. This fee could vary, but may range from \$1000-1500 for international students. If available, you may also be able to take an evening equivalent of this College-level course through the George Brown Continuing Education department at a lower fee. Please see here for availability: <http://coned.georgebrown.ca/>

### Activate your George Brown Student E-mail Address

- Your George Brown e-mail account must be activated to receive communication from College staff and teachers at <http://www.georgebrown.ca/studentemail/index.aspx>

### Attend Classes by the Deadline Date

- January 11, 2019** is the last date to attend the program in January 2019. There are no extensions past that date. Students who fail to attend the first week will not be admitted into the class. If you are not able to arrive and be in class by **January 11, 2019**, immediately notify your Admissions Officer so that you can be withdrawn from the program, deferred to the next available intake and not be charged for the January 2019 semester.

## REQUIRED VISAS AND PERMITS

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### Study Permits

- A valid Study Permit (Visa) must be obtained at the Canadian Consulate/Embassy nearest you to study at George Brown College. Students currently holding a study permit/visa and transferring from high school level must be in possession of a new **postsecondary** Study Permit before being permitted to start classes at the College.
- All Study Permit applicants must record the George Brown College **Designated Learning Institution (DLI) Number** O19283850612 on their study permit applications. (Note that the first character of the DLI number is a capital letter O and not a zero).
- International students are now required to **submit a copy of their Study Permit electronically** to the International Centre. Please visit [applynow.georgebrown.ca/International/studypermitupload](http://applynow.georgebrown.ca/International/studypermitupload) to upload a copy of your study permit and enter a few pieces of information from your permit. You will receive a notification once it has been accepted by International Centre staff.

### Work Permits

- International students who are undertaking any kind of field education, regardless of length, paid or unpaid, must have a valid co-op work permit, which can be applied for at the same time as your study permit.
- The work permit is a document required by Immigration, Refugees and Citizenship Canada (IRCC) before you can start your field placement, work placement, externship, practicum or volunteer work, even if they are unpaid.
- For programs that require clinical placements or internships involving healthcare settings and or interaction with families, the elderly and children in Canada, students applying for a Study Permit and/or Work Permit are required by the Canadian Consulate/Embassy to undergo a medical exam by a Panel Physician. Students must complete this exam at the time that they apply for their study permit and/or work permit.  
See <http://www.cic.gc.ca/pp-md/pp-list.aspx> for information on Panel Physicians in your country or region.

### Additional Medical and Police Clearance Required

- For clinical/work placements for **Community Services, Health Sciences, H402 (Food & Nutrition Management) and H119 (Culinary Management-Nutrition)**, if placed in a health care setting) programs, you are required to complete a separate medical exam upon arrival in Ontario.
- Some programs require a **Police Vulnerable Sector Check (PVSC)** in Ontario before any placements can begin. Please see <http://www.georgebrown.ca/preplacement> for details.  
For any questions on these additional requirements, contact Suzette Martinuzzi at 1-416-415-5000 ext.3415 between 8am-4pm or by e-mail at [smartinu@georgebrown.ca](mailto:smartinu@georgebrown.ca)

## WITHDRAWALS & REFUNDS

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- If you are unable to come to the College due to visa processing delays, visa refusal or for various other reasons, you must inform your Admissions Officer (in writing with supporting documents) on or before **January 18, 2019** to avoid being charged the full fees for one semester. A **Withdrawal/Refund Form** must be completed and is available online at [http://www.georgebrown.ca/international/currentstudents/withdrawal\\_refund\\_policy.aspx](http://www.georgebrown.ca/international/currentstudents/withdrawal_refund_policy.aspx). A minimum \$1,000 non-refundable fee will be charged for withdrawal and refund (\$100 for visa refusal with visa refusal letter only).
- Please note program deferrals to the next semester will not automatically withdraw you from already registered courses. You must inform your Admissions Officers before January 18, 2019 to be withdrawn from registered courses to avoid being charged the full semester's fees.
- Refund requests for submitted fee payments whose acceptance to programs were expired or revoked for non-confirmation by the offer expiry date will be charged a non-refundable \$100 administrative fee
- Fee payments made originally by credit card can only be refunded to the same credit card used. Fee payments from overseas received by electronic bank transfer will be returned only to the originating bank account.
- Refunds are made in Canadian currency and, therefore, the final amount that you may receive will depend on the foreign exchange rates at the time the refund is processed. The College is not liable for loss of funds due to currency exchange.

If you have any questions, contact your **Admissions Officer: Lan Tran** at [lan.tran@georgebrown.ca](mailto:lan.tran@georgebrown.ca)

We look forward to seeing you in January 2019!

