



3700 Willingdon Avenue  
Burnaby, British Columbia  
Canada V5G 3H2

604.434.1610  
bcit.ca

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## Your BCIT Student Number: A01161376

October 19, 2018

Gurpreet Singh  
3330 22nd Avenue  
Prince George, BC  
V2N 1P8 Canada

Dear Gurpreet Singh:

Congratulations! BCIT is pleased to offer you **Conditional Acceptance** to the **Business Fundamentals** program.

- **Start Date:** January 7, 2019
- **End Date:** December 31, 2019
- **Duration:** One year
- **Schedule:** Courses are scheduled Monday to Friday, 8:30am to 5:30pm
- **Location:** [Burnaby Campus](#), 3700 Willingdon Avenue, Burnaby, BC
- **Orientation:** TBA

Your acceptance is valid **only** if you satisfy the outstanding requirement:

- Bring your original study permit to Burnaby or Downtown [International Student Centre](#) at least 7 days before your program starts

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### Next steps:

1. **Pay your tuition (including \$1000.00 commitment fee) by November 02, 2018.**  
The commitment fee is non-transferable and refundable only if your study permit is denied and you provide official supporting documentation from Immigration, Refugees and Citizenship Canada (IRCC). For tuition fees and refund policy, visit [BMS: Costs and Supplies](#).
2. **[Medical insurance](#):** Medical insurance is **mandatory** during your studies at BCIT.
3. **Submit proof of your study permit to the ISC at least 7 days before your program starts.**  
Contact your Admissions Officer if you cannot submit proof by the deadline.
4. A few weeks prior to program start, International Student Centre will email you the program orientation information. You will receive your class schedule at orientation.

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BCIT tuition and associated fees are established and reviewed periodically by the BCIT Board of Governors and are subject to change.

**International students:** The official acceptance letter required to obtain your study permit from Citizenship and Immigration Canada will be emailed to you once you have paid the commitment fee.

Please note: BCIT does not accept credit card payments for tuition or rent.

- [Payment Options](#)

**Please include your student ID number with payment. Allow three (3) business days processing time in order to meet your tuition deadline. Cheques and money orders should be payable to BCIT.**

### **Housing:**

[Student Housing](#) provides on-campus housing at Maquinna Residence and support in finding off-campus housing. The residence application deadline is June 1st for programs starting in September. Accommodation is limited and not guaranteed. Contact [housing@bcit.ca](mailto:housing@bcit.ca) if your program is less than four months long, or the format is not September to May.

- [Apply online](#) for Maquinna Residence

### **Grade Audit:**

If you've been accepted to BCIT based on your midterm grades or final Grade 11 with proof of registration in Grade 12, we might ask you to submit your final grades as part of our review process. If we do ask, you'll be notified through [myCommunication](#) in June. Please note that the deadline for submitting final grades is one month prior to the start date of your program. Failure to provide final grades will result in cancellation of your application.

I'm here to help you if you have any questions. Don't hesitate to contact me by phone or email with your BCIT student number.

We look forward to seeing you at BCIT!

Sincerely,

Wendy Wang  
Int'l Adm Officer 604-432-8899  
[admissions@bcit.ca](mailto:admissions@bcit.ca)

Learn more about BCIT's [International Student Services](#).

Find everything you need to know as a new student at BCIT:

- [Welcome to BCIT](#)
- Get your [BCIT ID Card](#)
- Buy [textbooks and supplies](#)
- Get to know your [Student Services](#)
  - [Indigenous Services](#)
  - [Accessibility Services](#)
  - [Student Association](#)
- Ensure your [Safety on Campus](#)
- Know your [Rights and Responsibilities](#)