

Brinderjit Kaur
House No. 7239, 130 Street, 72 Avenue
Surrey
British Columbia , -, Canada

April 23, 2019

Letter of Offer

Dear Brinderjit Kaur,

We have received your application for admission and we would like to extend you an offer to enrol in the Bachelor of Business Administration (BBA) - International Business Management program at Acsenda School of Management.

Student Number: 19001654

Program Start Date: Term 3 (Summer) - July 2nd, 2019

Program Length: The BBA.IBM is a 120-credit, 4-year degree program

DLI: O19278931852

The offer of admission is valid until July 8th, 2019 . To continue with the admissions process and to receive a Letter of Acceptance we ask that you fulfil the following conditions:

- Sign the applicant declaration at the end of this offer letter.
- Make payment of the deposit (\$6,000.00 CAD).

We hope you will take full advantage of all that Acsenda School of Management has to offer and that your decision to pursue further education leads to a future of success.

Sincerely yours,



Colby McLeod BCoMS, GDipEd (Sec)
Associate Registrar - Admissions

APPENDIX A - Terms & Conditions of Admittance

Student Category:	Provisional
Official Transcripts:	<p>You will be required to provide your official transcript(s) from your previous studies to the Office of the Registrar at Acsenda by registration to complete your admission process. If the transcript(s) is in a language other than English then you will be required to provide the official copy in the native language and a certified translated copy.</p> <p>Official transcripts are defined as being directly received from institution-to-institution without interference. The university/school is to send an official copy of the transcript(s) directly to the Office of the Registrar at Acsenda. Alternatively, the transcript(s) can be collected in person from the university/school in a sealed envelope. This envelope can then be personally delivered to the Registrar's office provided if the seal remains unbroken.</p>
Transfer Credits:	Your transcripts will be reviewed for the possibility of transfer credits before you attend registration. Transfer credits will not be awarded until the official transcript(s) and any requested course outlines have been received.
English Bridging Course(s):	N/A
Math Bridging Course:	N/A
Orientation:	You will be required to attend our orientation week commencing on Monday, June 24th 2019.
Medical:	<p>You will be required to enroll in the British Columbia Medical Services Plan (MSP) while attending Acsenda School of Management. You will be automatically enrolled into a temporary medical insurance plan through Acsenda until you are eligible for the MSP. The cost of this insurance plan will be added to your invoice.</p> <p>International students are recommended to bring copies of their medical documents with them to Canada that they can then provide to authorised medical professionals when requested. These documents could include, but are not limited to, vaccination records, prescriptions, doctors note for diagnosed conditions and/or disabilities. This will ensure the medical practitioners have the necessary information to provide you accurate advice and care when needed.</p>
Post Graduate Work Permit:	As a graduate from the Bachelor of Business Administration - International Business Concentration program at Acsenda School of Management you will be eligible to apply for the Post Graduate Work Permit (PGWP).

Acsenda School of Management policies and procedures, including the academic calendar, are on the webpage www.acsenda.com

APPENDIX B - Deposit Quote

Date: April 23, 2019

Name: Brinderjit Kaur

Student Number: 19001654

You are only required to make payment of the 'Deposit' in order to receive a Letter of Acceptance. This deposit is non-refundable as subject to our refund policy detailed on Appendix C.

You are welcome to pay 'Additional Funds' to cover your estimated first-year fees. This deposit is refundable, however, fees may apply as subject to our refund policy detailed on Appendix C.

Regular Deposit Quote

Quantity	Description	Unit Price	Total
1	Deposit <i>To be used towards tuition and administrative fees at Acsenda School of Management.</i>	\$6,000.00	\$6,000.00
		Subtotal	\$6,000.00
		TOTAL	\$6,000.00

Estimated First-Year Fees Quote

Quantity	Description	Unit Price	Total
1	Deposit <i>To be used towards tuition and administrative fees at Acsenda School of Management.</i>	\$6,000.00	\$6,000.00
	Additional Funds <i>To be used towards tuition and administrative fees at Acsenda School of Management.</i>	\$10,355.50	\$10,355.50
		Subtotal	\$16,355.50
		TOTAL	\$16,355.50

It is recommended you pay by May 10th, 2019 to keep on a timely schedule for the Term 3 (Summer) start date. If you are unable to pay by this date then please contact the admissions department at admissions@acsenda.com to discuss a later payment date.

Payments to Acsenda School of Management can be made by bank transfer, debit card, and credit card through **Flywire**.

1. Visit <http://flywire.com/pay/acsenda> to choose your country and payment method.
2. Enter your details by providing basic information and confirming your payment booking.
3. Make your payment by sending your funds to Flywire via your chosen method.
4. Track and confirm your payment online from start to finish.

Flywire can process payments from any country and any bank, usually in your home currency. Further questions about Flywire can be directed to their 24/7 multilingual Customer Support at support@flywire.com or 1-800-346-9252. Go to <https://www.flywire.com/support/> for more information.

APPENDIX C - Refund Policy

Deposit - Before Registration

Reason for Withdrawal	Amount retained by ASM
Change of mind.	No refund. 100% of the receipted deposit payment (up to the \$6,000.00 quoted amount) is retained by Acsenda.
Deferral of intake.	No refund. 100% of the receipted deposit payment (up to the \$6,000.00 quoted amount) is retained by Acsenda and to be used by student upon commencement at future intake.
Visa/study permit refused by IRCC.	Refund of the receipted deposit payment less the \$150 Application Fee and a \$215 Administrative Fee to process the withdrawal.

Deposit - After Registration

Reason for Withdrawal	Amount retained by ASM
Change of mind.	No refund. 100% of the receipted deposit payment (up to the \$6,000.00 quoted amount) is retained by Acsenda.
Deferral of intake.	No refund. 100% of the receipted deposit payment (up to the \$6,000.00 quoted amount) is retained by Acsenda and to be used by student upon commencement at a future intake.

Additional Funds

Change of mind.	Refund of the receipted additional funds (over the \$6,000.00 quoted amount) less the \$150 Application Fee and a \$215 Administrative Fee.
Deferral of intake.	No refund. 100% of the receipted additional funds are retained by Acsenda and to be used by student upon commencement at a future intake.
Visa/study permit refused by IRCC.	Refund of the receipted additional funds less the \$150 Application Fee and a \$215 Administrative Fee to process the withdrawal.

APPENDIX D - Applicant Declaration

I accept this offer of admission to Acsenda School of Management. I understand and agree to the terms and conditions as outlined in this letter and the attached appendices.

I understand that I am able to access the Academic Calendar at any point should I seek the full clarification of the admissions policies and/or academic policies regarding Acsenda School of Management. This Academic Calendar is available at:

<https://www.acsenda.com/admissions-for-international-business-programs/academic-calendar/>

Printed Name:

Signature:

Date:

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