

Your BCIT Student Number: A01200341

June 12, 2019

Kanchan Saroa
4146 Departure Bay Road
Nanaimo, BC
V9T 4B7 Canada

Dear Kanchan Saroa:

Congratulations! BCIT is pleased to offer you **Conditional Acceptance** to the **Business Fundamentals** program.

- **Start Date:** September 3, 2019
- **End Date:**
- **Duration:** One year
- **Schedule:** Courses are scheduled Monday to Friday, 8:30am to 5:30pm
- **Location:** [Burnaby Campus](#), 3700 Willingdon Avenue, Burnaby, BC
- **Orientation:** TBA

Your acceptance is valid **only** if you satisfy the outstanding requirement:

- Submit your post-secondary study permit at least 7 days before your program starts. [How do I submit my study permit?](#)

Next steps:

1. **Pay your \$1000.00 commitment fee by June 20, 2019.**
The commitment fee is non-transferable. It is refundable only if your study permit is denied and you provide official supporting documentation from Immigration, Refugees and Citizenship Canada (IRCC).
2. **Pay your tuition by July 5, 2019.**
For tuition fees and refund policy, visit [Business Fundamentals: Costs and Supplies](#).
3. **[Medical insurance:](#)** Medical insurance is **mandatory** during your studies at BCIT.
4. **Submit proof of your study permit to the ISC or upload to statusdoc@bcit.ca at least 7 days before your program starts.**
Contact your Admissions Officer if you cannot submit proof by the deadline.
5. A few weeks prior to program start, the International Student Centre will email you the program orientation information. You will receive your class schedule at orientation.

BCIT tuition and associated fees are established and reviewed periodically by the BCIT Board of Governors and are subject to change.

International Students

The official acceptance letter required to obtain your study permit from Immigration, Refugees and Citizenship Canada (IRCC) will be emailed to you once you have paid the commitment fee.

Payment Information

- Click on [Payment Options](#)

- If you choose the wire transfer payment options, you must click on the link and be prepared to sign in with your BCIT student number and password
 - Always include your student number with payment
 - If you have questions, please email BCIT_FIN_Bank@bcit.ca
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Housing

[Student Housing](#) provides on-campus housing at Maquinna Residence and support in finding off-campus housing. The residence application deadline is June 1st for programs starting in September. Accommodation is limited and not guaranteed.

- [Apply online](#) for Maquinna Residence

Contact housing@bcit.ca if your program is less than four months long, or the format is not September to May.

Sincerely,

Luise Weckel
International Admissions Officer
604-432-8899
admissions@bcit.ca