



**University of  
Sunderland**

**INTERNATIONAL OFFICE**

1<sup>ST</sup> FLOOR  
GATEWAY BUILDING  
CITY CAMPUS  
CHESTER ROAD  
SUNDERLAND SR1 3SD  
UNITED KINGDOM

[www.sunderland.ac.uk](http://www.sunderland.ac.uk)

Dear Lovejot Singh,

Date:03.10.2019

**Course:** BA (Hons) Business and Management  
**Year:** 1 (Level 6)  
**Mode:** Full Time

I am delighted you have selected the University of Sunderland in London as one of your choices and I am writing to you to confirm you have a **conditional** offer on the above course. This programme will start on 20 January 2020 and end on 14 October 2022.

**The conditions of your offer are:**

Subject to receipt of a Bankers Draft made payable to the University of Sunderland for a minimum of 50% with the balance to be paid before or at registration. This offer is also subject to submission of correct UKVI Tier 4 Financial statements together with satisfactory outcome of Interview with staff from the University of Sunderland and Submission of TB Certificate.

I look forward to receiving your reply. You can do this via Email: [admissions-london@sunderland.ac.uk](mailto:admissions-london@sunderland.ac.uk). Your email will also be deemed to be your acceptance of the University of Sunderland's Terms and Conditions.

<b>Tuition fee for academic year 2019/0:</b>	£11,500
<b>Scholarship:</b>	£1,500 -
<b>Net Fee:</b>	£10,000

The level of tuition fee remains the same for each year of the scheduled duration of your course, subject to your satisfactory progress. This information was correct at the time of publication. Please see notes for payment of Tuition Fees.

The University has made significant investment in providing financial support for students applying to study in 2019/0, view full details on our range of scholarship options.

The start date of your course is shown above; please ensure you are on-campus for this date. For those applicants arriving from overseas please note that when you arrive in the United Kingdom you will need to show Immigration Officers at the airport particular documents which should be kept in your hand luggage. For more information on your arrival to the UK please refer to International Student Support.

Please note that you are required to declare certain information to the University about any relevant, unspent, criminal convictions. Your attention is drawn to the Admissions Code of Practice for Applicants declaring a criminal conviction, which explain this requirement in more detail. The University will carry out a risk assessment based on any disclosure of criminal convictions; and reserves the right to impose certain restrictions or to withdraw your Offer, if the risks cannot reasonably be managed.





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Once you have met the conditions referred to above we will send you a Confirmation of Acceptance for Studies (CAS) number request form to be completed and returned immediately. You must fulfil all offer conditions and submit your CAS request form to [admissions-london@sunderland.ac.uk](mailto:admissions-london@sunderland.ac.uk) at least two weeks before the start date of your course if you are applying for your visa from outside the UK and at least one week before the start date of your course if you are applying for your visa in the UK. Please see the important additional visa information provided as Appendix A to this letter or visit the [UK Visas and Immigration website](#) for further information.

Please ensure that the course details at the heading of this letter are correct as the course title will be stated on your CAS statement and cannot be changed. If incorrect please contact the University immediately at [admissions-london@sunderland.ac.uk](mailto:admissions-london@sunderland.ac.uk)

Any applicant with a Tier 4 (General) Student Visa can only be enrolled if this visa states the University of Sunderland Sponsor Licence Number. It is a condition of your offer that you comply with the terms of your visa and with immigration legislation as in force at the relevant time. You are required to sign up to the University's International Agreement on enrolment and to comply with the conditions of your visa.

Students on a Tier 4 visa are required as a condition of their contract to maintain English Language skills at least at the level required on entry to the University for the duration of their course. The University reserves the rights to re-test students at any point during their course.

The University encourages you to declare any health or wellbeing issues or disabilities in order to allow the University to consider how best to support you and whether any reasonable adjustments are required prior to you commencing your course. Please visit [University's Student Support Services](#).

The University is committed to providing high quality services. Should you feel the need to express dissatisfaction with a particular service, you can find full details of the admissions complaints and appeals procedure in the [admissions policy](#).

The [University's Student Handbook 2018/9](#) details the University's regulations, policies and procedures, for the current academic year. The [University's Terms & Conditions](#) supersedes those in the University's Student Handbook.

We are very much looking forward to you joining us on your chosen course of study, in the meantime if there is any further information you require, please don't hesitate to get in touch with us.

Yours sincerely

**Bhavna Bagga**  
Director  
South Asia

**Appendix A:**

In relation to your programme at the University of Sunderland, I wanted to take this opportunity to remind you of some extremely important information about your visa. Please note that links and information were correct as of October 2018. For the most up-to-date visa information, please check the [Home Office website](#)

In April 2012, limits were introduced on the length of time that students can spend in the UK on a Tier 4 (General) Student visa to study programmes at certain levels.

Current students needing to re-sit part of their programme are subject to the limits outlined below:

- two years for programmes below degree level (excluding time spent on a Child Student visa);
- five years for undergraduate degree programmes and taught postgraduate programmes.

Your studies in the UK should also represent academic progress - " for example, upon completion of a masters degree (Level 7) you are expected to progress to an Level 8 programme.

If you have previously studied in the UK at any time at the same level or at a higher level, the Admissions Office will contact you for further information. If you did not indicate your previous study in the UK on your Immigration History Form you should contact the Admissions Office immediately on email: [admissions-london@sunderland.ac.uk](mailto:admissions-london@sunderland.ac.uk)

Please note if your programme requires an ATAS certificate you will need to include this in your Tier 4 visa application.

**Acceptable financial evidence:**

There are several different ways of showing the financial evidence required in support of your application. It is crucial that you check that your financial evidence meets the UK Visas and Immigration requirements outlined at <https://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Tier-4-eligibility>

Ensure that your funds are in a UKVI-approved financial institution for 28 consecutive days before making your application. The UKVI has produced [a list of acceptable and unacceptable financial institutions](#) for some countries.

Check that your bank statements are from one of the UKVI-approved financial institutions and that you have all the necessary documents to meet the [UKVI requirements](#).

Your bank statement must not be older than 30 days at the date of your visa application.

**Funding required:**

You will need to show the outstanding balance for tuition fees that is shown on your Confirmation of Acceptance for Studies (CAS). We strongly recommend that you pay your tuition fees in full before the CAS is produced, to ensure your CAS statement is as accurate as possible.

In addition to tuition fees the UKVI also require students to show evidence of maintenance funds, you will need to provide a bank statement proving availability of:

- £1,265 per month to cover living costs for each month of your programme up to a maximum of nine months - £11,385 for London students, and **any tuition fees which you still owe.**



If you are providing a bank statement with a currency that is not in £ (GBP), the University of Sunderland strongly advises you to add at least £250 to the minimum maintenance funds stated above in order to avoid problems in cases of currency fluctuations.

We strongly recommend you keep the funding you show in your account until after you have received your visa. Please use the [Oanda currency converter](#) to ensure you have the correct amount of money in your bank account. You will be unable to enrol on your programme at the University of Sunderland unless you have paid all tuition fees that are owed.

#### **Immigration Health Surcharge:**

From 6 April 2015, all non EEA persons applying for visas to come to the UK for more than 6 months will be required to pay a charge to cover National Health Service (NHS) healthcare in the UK. The payment will go directly into the NHS and applicants will be entitled to receive the same cover as a permanent UK resident.

New students applying for Tier 4 entry clearance visas can use the start and end dates shown on their Certificate of Acceptance (CAS) to calculate how much the charge will be. The cost is based on the length of the visa you are applying for.

The surcharge is calculated as £150 per year for each year of your visa. If your visa includes part of a year that is six months or less you will be charged an additional £75 for this period. If your visa includes part of a year that is more than six months, you will have to pay £150 for this period. For example, if your CAS states that your course starts in October 2015 and ends in June 2018 you should be granted a visa from September 2015 until October 2018 and the immigration surcharge will therefore be £525. You can use the [Home Offices Immigration Health Surcharge tool](#) to check how much you will have to pay.

The Tier 4 application form will direct you to the [Immigration Health Surcharge \(IHS\) portal](#) where you can pay the required charge.

I hope that this information is helpful to you and I wish you all the best for your studies at the University of Sunderland in London.

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University of Sunderland in London, 197 Marsh Wall, London E14 9SG

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