

June 15th, 2020

Rajni Jindal  
VPO Dirba Distt  
Sangrur, Punjab, India  
148033

STUDENT NUMBER: 209612240

Dear Rajni:

Congratulations, you have been accepted into the Graduate Certificate in Project Management program at Algoma University's Brampton Campus starting September 9, 2020.

Your total tuition (for four semesters), excluding student ancillary fees, student insurance and health plans, for the Graduate Certificate in Project Management program is \$30,575 (\$36,575 tuition reduced by a \$6,000 bursary total or \$1,500 per semester). Note, third and fourth semester tuition is subject to a standard tuition rate increase. To guarantee your spot in this program a \$16,000 non-refundable deposit for the first and second semester tuition fee is required by July 17, 2020. The balance of tuition fees are due in full by March 19, 2021. Please note this is a limited enrolment program, therefore, we encourage you to submit your deposit as soon as possible to ensure your registration in the program.

All student ancillary fees, student insurance and health plan fees are assessed each semester. These fees are due in full before the start of the applicable semester.

This Letter of Acceptance constitutes your confirmation into the Graduate Certificate in Project Management program and can be used to apply for your study permit at the Canadian High Commission/Canadian Embassy in your country. This Letter of Acceptance is only valid to apply for a study permit if accompanied by the deposit receipt. As it can often take several weeks to process your study permit, please apply as soon as possible ([www.cic.gc.ca](http://www.cic.gc.ca)).

Refunds will **only** be issued to students who provide written proof from the Canadian High Commission/Canadian Embassy that their study permit was denied and they have not registered in any online courses with the University. The written proof must be submitted to Algoma University within three months of the date of the refusal letter from the Canadian High Commission/Canadian Embassy.

Information regarding our mandatory International Student Orientation Program (ISOP) will be sent to you before your program start date. These events will be held online prior to the first day of classes. For further details, please visit [Student Experience - O-Week](#).

Please refer to enclosed Letter of Acceptance - Form Document; which may indicate **any conditions attached to your acceptance (see box 25)** and other Important Information documents as part of this offer package. If you have any questions or concerns regarding your acceptance, please do not hesitate to contact us by emailing [intl-admissions@algomau.ca](mailto:intl-admissions@algomau.ca).

We look forward to welcoming you to Algoma University.

Sincerely,



Heather Douglas  
International Admissions Officer



**PERSONAL INFORMATION**

|   |                  |   |                       |
|---|------------------|---|-----------------------|
| <b>[1] Family Name</b><br>Jindal                    |                  | <b>[2] Given Name</b><br>Rajni            |                       |
| <b>[3] Date of Birth (YYYY/MM/DD)</b><br>1987/07/27 |                  | <b>[4] Student ID Number</b><br>209612240 |                       |
| <b>[5] CAQ or MIDI letter</b><br>NO                 |                  |   |                       |
| <b>[6] Full Mailing Address</b>                     |                  |   |                       |
| Street Address<br>VPO Dirba Distt                   |                  |   |                       |
| City/Town<br>Sangrur, Punjab                        | Country<br>India | Province/State                            | Postal Code<br>148033 |

**INSTITUTIONAL INFORMATION**

|   |  |  |   |
|---|--|--|---|
| <b>[7] Full Name of Institution</b><br>Algoma University  |  | <b>Campus Location</b><br>Brampton, Ontario  | <b>[8] Designated Learning Institution Number</b><br>019395422197 |
| <b>[9] Address of Institution</b><br>1520 Queen Street East<br>Sault Ste. Marie, Ontario<br>P6A 2G4 |  | <b>Address of Campus</b><br>24 Queen Street E.#102<br>Brampton, Ontario<br>L6V 1A3 | <b>[10] Telephone Number</b><br>(705)949-2301                     |
|   |  |  | <b>[11] Fax Number</b><br>(705)949-6583                           |
| <b>[12] Type of School/Institution</b><br>Public Private  |  | <b>[13] Website</b><br><a href="http://www.algomau.ca">http://www.algomau.ca</a>   | <b>[14] Email</b><br>international@algomau.ca                     |
| <b>[15] Name of Contact</b><br>David Marasco  |  | <b>Position</b><br>University Registrar  | <b>Telephone Number</b><br>705.949.2301 ext. 4218                 |
| <b>[16] Name of Alternate Contact</b><br>Shelley Mitchell   |  | <b>Position</b><br>Assistant Registrar   | <b>Telephone Number</b><br>705.949.2301 ext. 4220                 |

**PROGRAM INFORMATION**

|   |                             |   |
|---|-----------------------------|---|
| <b>[17] Academic Status</b><br>Full-time  | <b>Hours Per Week</b><br>15 | <b>[18] Field/Program of Study</b><br>Graduate Certificate in Project Management  |
| <b>[19] Level of Study</b><br>Post-Secondary  |                             | <b>[20] Type of Training Program</b><br>Vocational Academic Professional Other  |
| <b>[21] Exchange program</b><br>Yes No  |                             | <b>[22] Estimated Tuition Fee (Two Semesters)</b><br>\$15,288 (\$18,288 tuition reduced by a \$3,000 bursary total or \$1,500 per semester)                             |
| <b>[23] Scholarship/Teaching Assistantship/Other Financial Aid</b><br>Yes Specify:<br>No  |                             | <b>[24] Internship/Work Practicum</b><br>Yes Length:<br>No Field of Work:   |
| <b>[25] Conditions of Acceptance</b>  |                             | <b>[26] Length of Program</b><br>Start Date: September 9, 2020<br>Program Length: 2 academic years<br>Semester One: September 9, 2020<br>Semester Two: January 11, 2021 |
| <b>[27] Expiration of Letter of Acceptance</b><br>September 9, 2020<br>(when accompanied by an Algoma University deposit receipt) |                             | <b>[28] Other Relevant Information</b>  |

Signature of Institution Representative  
University Registrar, David Marasco




## CONFIRMATION OF ACCEPTANCE

Algoma University is a public institution; Designated Learning Institution number O19395422197

## PERSONAL INFORMATION

Family Name: Jindal      Mailing Address:  
Given Name: Rajni      VPO Dirba Distt  
Student Number: 209612240      Sangrur, Punjab, India  
Date of Birth: 1987-07-27      148033

## PROGRAM INFORMATION

Admitted to: Graduate Certificate in Project Management - Brampton Campus

Basis of Admissions: International University

Length of Program: 2 academic years (4 semesters)

Year One: Semester One - September 9, 2020

Semester Two - January 11, 2021

Year Two: Semester Three - May 3, 2021

Semester Four - September 8, 2021

## ESTIMATED PROGRAM EXPENSES (four semesters)

Program Expenses are in Canadian Dollars and subject to change.

All student ancillary fees, health insurance and student VIP Health Plan fees are assessed each semester and are subject to change. These fees are due in full before the start of the applicable semester.

### Year ONE - Semester One & Two

Tuition: \$15,287 (\$18,287 less \$3,000 tuition bursary)

\*Student Ancillary Fees: \$1,027.30

\*Health Insurance (UHIP): \$636.00

\*Student VIP Health Plan: \$320.00

### Year TWO - Semester Three & Four

Tuition: \$15,287 (\$18,287 less \$3,000 tuition bursary)

\*Student Ancillary Fees: \$1,027.30

\*Health Insurance (UHIP): \$636.00

\*Student VIP Health Plan: \$320.00

**Total required (four semesters): \$34,540.60**

\*Student fees and health plans subject to change. Health plans rates quoted are based on a single student rate.

## Payment

Non-refundable deposit of Year One fees \$16,000 due on July 17, 2020

Year Two (starting May 3, 2021) fees due on March 19, 2021

Accommodation costs vary depending on type of housing, \*on-campus or off-campus and campus location:

Sault Accommodation range: \$8,070.00 - \$10,660.00, per year

Brampton Accommodation range: \$13,577 - \$17,950, per year

Timmins Accommodation range: \$8,554 - \$11,300, per year

\*On campus accommodation not available at the Brampton or Timmins Campuses.

## SIGNATURE

Name of authorized representative: Heather Douglas

International Admissions Officer

Signature:  Date: June 15th, 2020



## **Important Information**

### **Payment**

The Letter of Acceptance is only valid to apply for a Study Permit (visa) when accompanied by a non-refundable Semester One deposit receipt, confirming the prepayment of the required fees. Your required deposit is indicated in your Letter of Acceptance. Failure to pay the Semester One deposit by the deadline, will result in the rescinding or deferral of your offer. Failure to pay the Semester Two deposit by the deadline will result in deregistration of courses and deem you ineligible to register for future courses.

Failure to make payment is a violation of the terms and conditions of the Algoma University Academic Calendar. Algoma University reserves the right to deregister students from courses for non-payment. In the event of deregistration, the student will remain financially responsible for all tuition and related fees. Non-payment of fees will also result in prohibited registration for future courses, inability to obtain statements of academic standing, transcript requests or other matters relating to academic progress until all outstanding fees have been paid in full.

### **Refund Process**

#### **Initial deposit - visa refusals**

Refunds of the initial non-refundable deposit (less \$300 processing fee) will only be issued to international students who have been refused their study permit and have not registered for any online courses within an Algoma University program. A copy of the refusal letter issued by Citizenship and Immigration Canada (CIC) must be provided to Algoma University, within three months of the date of the refusal letter. Students who have registered for online classes are not eligible for the refund. Processing times for these refunds can take up to 12 weeks from the date Algoma University receives all information required to process the refund.

#### **Remaining fees**

The amount of any refund (less \$1,000 non-refundable per semester, \$300.00 processing fee or reduction in any outstanding fees) will be calculated according to the deadline date by which the withdrawal form has been received by the Office of the Registrar.

No refunds are given for withdrawals after the last date to withdraw from courses as per the Academic Calendar.

Refund notes:

1. Students who withdraw on or before the first day of classes are eligible for a refund as per the refund policy. Ancillary fees are non-refundable after the first day of class.
2. After the first day of classes, remaining tuition fees are refunded based on the percentages noted in the refund schedule table in the current Academic Calendar.
3. After the fourth week of each term, tuition is non-refundable.

Please refer to the current Algoma University Academic Calendar for the Refund Schedule.



## **Pre-Departure Steps - Before Coming to Canada**

1. Accept your Letter of Acceptance through the Applicant Portal (<https://apply.algomu.ca>)
2. Wait for your confirmation email – may take up to 1 hour
3. Pay your required non-refundable deposit (Semester One) amount through one of the following options below
4. Submit all official documents, via mail or secure electronic methods
5. Once you've received your deposit receipt, apply for your study permit at [www.cic.gc.ca](http://www.cic.gc.ca)
6. Apply for housing on campus (Limited Housing available on Sault Ste. Marie campus ONLY)  
<https://www.algomau.ca/students/residence-life/residence-application/>
7. Register for the ISOP at <https://algomau.ca/orientationweek>
8. Course registration is prescribed and your schedule will be shared with you

## **Student Portal Login**

After you accept your Letter of Acceptance, you will receive an email from IT with instructions on setting up your student portal login. If you have lost your username, please contact the IT Helpdesk [helpdesk@algomau.ca](mailto:helpdesk@algomau.ca)

## **How to pay Tuition and Student Fees:**

1. Through your student portal by credit card, login at [students.algomau.ca](http://students.algomau.ca) select "Financial" on the dashboard then "Make a payment" from the drop-down menu.
2. For online banking in Canada, simply add Algoma University as a bill payee and use your Algoma University student number as the account number.
3. Flywire: International students can make payments using their home currency through Flywire which can be accessed at: [algomau.flywire.com](http://algomau.flywire.com)
4. Global Pay: International students can pay for student fees using their home currency through this link: <https://student.globalpay.wu.com/algomau#>

## ***Payment of program expenses constitutes acceptance of this offer.***

If you have any questions or concerns regarding your deposit or the refund policy, please do not hesitate to contact us at [international@algomau.ca](mailto:international@algomau.ca)

We look forward to you pursuing your university education with us.



