

CONESTOGA COLLEGE INTERNATIONAL EDUCATION OFFICE**Date:** March 18, 2021Amandeep Kaur
VPO Kahangarh, Distt
Mansa , Punjab
151501, India**Student Number:** 8775231

Dear Amandeep Kaur

Congratulations on your full-time acceptance to Conestoga College. Your letter of acceptance can be used to apply for your study permit at the [Canadian Embassy](#) or Canadian High Commission in your country. As it can often take several weeks to process your study permit, please apply as soon as possible.

Please also be sure to visit our [International Scholarship website](#) for scholarship opportunities.

B.Y.O.D. - Bring Your Own Device

Some programs require you to bring your own device. It is your responsibility to ensure that you bring the appropriate device for your program. Please visit the [Conestoga College website](#) to verify if your intended program requires you to bring your own device.

As a student committed to becoming a health care or community service professional, you must complete health and safety requirements to be eligible for work-integrated learning (WIL) experiences. These prerequisites are required by legislation and WIL agencies for all persons working in this sector.

FOR IMMEDIATE ACTION : To locate information on your WIL Document Requirements, please visit our myConestoga webpage at www.myconestoga.ca. Please use the below login information to access the page.

Login ID: WILdocumentforms**Password:** !International3

Please read through the **Welcome Page** information and then proceed to locate your **WIL Document Forms** found under the **WIL Document Forms tab**. Please select your forms based on your Program of study.

DEADLINES: Your WIL document requirements must be completed prior to attending any WIL experience. Come and see the Nurse as soon as possible upon arrival to Canada. If you have any questions about these requirements after viewing the myConestoga webpage, please do not hesitate to contact **WIL Document Services** at WILdocumentservices@conestogac.on.ca or 519-748-5220 ext. 3101 should you have any questions.

Information regarding **mandatory program and international students' orientations** will be sent to you approximately 8 weeks before your program start date. **These mandatory events will be held prior to the first day of classes.** Please plan your arrival date accordingly.

Note: International students who have been accepted to a program with a co-op placement, an internship or an unpaid field education component, even if the activity is paid or unpaid, on or off campus, or full-time or part-time are required to have a co-op work permit. This information is provided on your letter of acceptance. There is no cost to apply for this permit. The work permit required for co-op placements, internships or unpaid field education can only be used for activities assigned as part of your program of study. It is your responsibility to ensure you have the proper authorization.

For up-to-date information, and to apply on-line for a co-op work permit, please visit [Citizenship and Immigration Canada \(CIC\)](#). Should you have any questions regarding this process, please contact an International Student Advisor in the International Office at internationaloffice@conestogac.on.ca.

We look forward to welcoming you to Canada and Conestoga College.

Best wishes,

Anita Couto
Director, International Enrolment and Operations
Conestoga College

Conestoga College: Letter of Acceptance

Date of Issue: March 18, 2021



INTERNATIONAL

PERSONAL INFORMATION

Family Name: Kaur	CAQ: No
Given Name: Amandeep	Student's Full Mailing Address: VPO Kahangarh, Distt Mansa , Punjab 151501, India
Date of Birth: July 20, 1999	
Student ID #: 8775231	Referring Agent (if applicable): Sia Immigration Solutions Inc.

INSTITUTIONAL INFORMATION

Full Name and Address of Institution: Conestoga College 299 Doon Valley Dr. Kitchener, Ontario N2G 4M4, Canada Phone: +1 519 748 5220 X3556	Type of School/Institution: Public Website and Email Address: http://www.conestogac.on.ca internationaladmissions@conestogac.on.ca
	Designated Learning Institution #: O19376158572

PROGRAM INFORMATION

Program Status: Full-Time Program of Study: Office Administration - Executive (1096) Credential: Ontario College Diploma Campus: Guelph Campus Program Length: 2 Academic Year(s) (Periods Of 8 Months) Level of Study: Level 1 First Day of Classes: September 07, 2021 Estimated End Date: April 22, 2023 Hours of Instruction: 24 (estimated) Exchange Program: No NOTE: Programs that are being offered through remote (online) delivery are temporary. It is the College's intention for classes to return to in-person delivery when possible.	Internship/Work practicum: Unpaid Field Placement Required Length of Internship (hours): 90 (estimated) Work Terms: 1 terms Field of Work: Unknown Note: you are required to apply for a co-op work permit at the same time that you apply for your study permit, using the letter included with your acceptance letter. A co-op work permit is mandatory for students to begin any unpaid/paid placement or co-op work terms.
Estimated tuition fee for the first academic year of the program (8) months of study: \$16,508.94, Cdn Estimated tuition fee for the first semester of the program (4) months of study: \$8,781.81, Cdn Tuition varies by program. Please check the Conestoga College website for exact fees. Please Note: This program cannot guarantee late arrivals. Please plan to attend your orientation and begin your studies on the first day of classes.	Scholarship/Teaching Assistantship/Other Financial Aid: No
Conditions of Acceptance: <ul style="list-style-type: none"> N/A 	This letter of acceptance replaces all previous offers issued and will expire unless: <ul style="list-style-type: none"> A \$1,500.00 tuition deposit is received by the College on or before: April 17, 2021 The balance of the first semester tuition fees are paid and received by: June 15, 2021 Proof of study permit authorization/approval letter along with proof of co-op work permit authorization/application is uploaded to the Ontariocolleges.ca International Application. Note: If the above payments are not received by the college before the dates listed above, you may not be eligible for the program.

Signature and name of institution representative:

Anita Couto, Director, International Enrolment and Operations



March 18, 2021

Designated Learning Institution No.: O19376158572

RE: Amandeep Kaur
Student ID #8775231
Date of Birth: July 20, 1999

To Whom It May Concern,

This is to confirm that the above named student has been accepted into the following program that has a Co-op Required/Co-op Optional/Internship/Unpaid Field Placement component.

You must present this letter with your Letter of Acceptance to the Canadian Border Services Agent upon your first entrance to Canada.

PROGRAM NAME: Office Administration - Executive (1096), Guelph Campus

PROGRAM START DATE: September 07, 2021

PROGRAM COMPLETION DATE: April 22, 2023

As part of acceptance into this program, the student must complete the following practical experience. Since the work term(s) are an integral part of the program, they must be completed in order to graduate.

TOTAL NUMBER OF HOURS: 90

TOTAL NUMBER OF WORK TERMS: 1 terms

TYPE OF PRACTICAL EXPERIENCE: Unpaid Field Placement Required

Due to work permit processing times and tight timelines upon acceptance into this program, **a co-op work permit is required at this time** to meet the above requirement should the opportunity for the student become available.

Please contact the Conestoga College International Office at internationaladmissions@conestogac.on.ca should you require any additional information.

Sincerely,



Anita Couto
Director, International Enrolment and Operations
Conestoga College

INFORMATION FOR STUDENTS

Payment of Tuition

A complete list of payment options can be found on the Conestoga International website at: <https://international.conestogac.on.ca/how-to-apply/international-fees.htm>.

A complete guide to the Refund and Withdrawal Policy can be found on the Conestoga International website at: <https://international.conestogac.on.ca/how-to-apply/international-fees.htm#refund>.

Advanced Standing/Credit Transfer

If you wish to have consideration for advanced standing/credit transfer based on your previous studies, you must begin the process **after** you receive your letter of acceptance and **before** you arrive in Canada. Review for Advanced Standing/Credit Transfer cannot be done during the start of a new semester. Individual credit transfers may be requested if you believe you have completed an equivalent course (or more) at another post-secondary institution. Requests are forwarded to the Academic Team for review and students are notified of the decision(s) through email.

For more information and to request a credit transfer, please review the Credit Transfer process - <https://www.conestogac.on.ca/credit-transfer/transfer/individual> or email CreditTransfer@conestogac.on.ca for assistance.

Please also review the **Advanced Standing and Credit Transfer Policy**: <http://www.conestogac.on.ca/credit-transfer/transfer.jsp>

Need help?

Watch the [Credit Transfer Request - Instructions video](#).

Before you leave to come to Canada

<https://international.conestogac.on.ca/student-support/index.htm>

1. **Arrange for Housing**
2. **Airport transfer** - you may make your airport pick-up reservation.
3. **Health insurance** - the College mandatory health insurance will cover you from the first day of class. Be sure you are adequately covered with alternate insurance until that date.

Remember: It is up to you to make your own housing and airport pick-up arrangements. If you need additional help, please contact the International Education Office at internationaloffice@conestogac.on.ca.

Arrival and Orientation

The International Student Services department can provide you with valuable information regarding arrival and orientation. Please email internationaloffice@conestogac.on.ca.

Other Relevant Information:

If you have been accepted to both English for Academic Studies and a diploma/degree program, your admission to the diploma program is based on successful completion of English for Academic Studies. Students entering degree/post graduate/Nursing programs must achieve an overall grade average of 80% with no grade less than 75% in Level 4 of EAS.