

January 11, 2023

Darshpreet Singh
Vpo Khuian Sarwar
Tehsil Abohar
Fazilka 152123
India**NOT FOR VISA PURPOSES**

Dear Darshpreet Singh,

On behalf of the entire community at Thompson Rivers University, we are delighted to offer you conditional admission into the following program:

PROGRAM	Bachelor of Business Administration Degree
DURATION	September 5, 2023 to August 31, 2027

We are excited to welcome you to TRU and support you on your academic journey. You have worked hard to get this far. With our excellent programs, expert faculty and award-winning student support, we want to help you achieve your goals.

CONDITIONS OF ADMISSION

TRU requires the following three conditions be met. If you have already submitted the following documents, please do not re-submit them.

1. Provide official or attested transcripts

- Official transcripts must be sent directly from the issuing institution, either by e-mail **or** mail, not both. Please send the attached transcript request form to your previous institutions.
 - Notarized copies are not acceptable. Attested copies may be accepted only where additional official transcripts cannot be issued.
- All students are required to provide high school transcripts including proof of graduation unless you have completed two or more years in a recognized post-secondary institute.
- Current year BC high school students can order interim and final transcripts through the [Ministry of Education website](#).

2. Meet TRU English requirements by providing [an acceptable English language proficiency score](#).

- Students with an official test score that do not meet direct entry requirements may be required to write the TRU English Placement Test (EPT) upon arrival.
- Students who do not have an official test score will be required to write the TRU English Placement Test (EPT) upon arrival.
- If you do not meet the academic or English requirements for this program, you will be placed into University Preparation or EAP courses at the time of registration.

3. Payment of deposit as outlined in the official invoice on page three by **11 April 2023**.

YOUR NEXT STEPS TO RECEIVE YOUR FINAL LETTER OF ACCEPTANCE (LOA)

- ☐ Check your name, address, date of birth and program are correct and notify us immediately of any errors.
- ☐ Submit your official or attested transcripts directly from your institution.
- ☐ Ensure you read and understand the [refund rule](#).
- ☐ Review the attached invoice and decide which payment option is best for you.
- ☐ Pay your deposit by **11 April 2023**.
- ☐ Submit any outstanding English requirements.
- ☐ Familiarise yourself with your [myTRU account](#) to ensure all admission requirements are met.
- ☐ Confirm your study permit [here](#).

IMPORTANT INFORMATION

- If you have previous post-secondary education and would like to receive TRU academic credits, you may be eligible for [transfer credit](#).
- By accepting these terms, you are indicating that you satisfy all [Canadian study permit conditions](#).
- It is your responsibility to confirm Canadian Embassy [study permit processing times](#) in your country. **Study permits must be confirmed by December 1, 2023 in order to be eligible for registration.**
- We reserve the right to defer your admission to the next available semester if deadlines are missed or capacity is reached.
- Once we have received your official transcripts and you have accepted this offer letter by paying your deposit, you will receive your final letter of acceptance to use when applying for your study permit from [Immigration Refugees and Citizenship Canada](#). Please note that once TRU has sent the final offer letter, we will only provide an updated letter if you are deferring your admission.

We invite you to join our vibrant social community on [Facebook](#) and [Instagram](#). If you have any questions, we are always here to help. Feel free to contact us at iapply@tru.ca.

Sincerely,



Andria Hanifaputri
International Admissions & Enrolment Services



January 11, 2023

Darshpreet Singh
Vpo Khuian Sarwar
Tehsil Abohar
Fazilka 152123
India

Payment of your deposit indicates your agreement with the terms and conditions outlined in your conditional letter of acceptance. To receive an official final letter of acceptance, please pay only one of the deposit options below.

The following nationalities are required to choose payment option one: *India* and *Sri Lanka*

If your nationality is listed below, it is highly recommended that you choose payment option one to support SDS visa processing:

Antigua and Barbuda, Brazil, China, Colombia, Costa Rica, India, Morocco, Pakistan, Peru, Philippines, Senegal, Saint Vincent and the Grenadines, Trinidad and Tobago, Vietnam.

If your nationality is not noted above, you may choose either payment option.

Please choose your payment option below:

OPTION 1 (REQUIRED FOR SDS COUNTRIES*)		OPTION 2	
TWO SEMESTER TUITION DEPOSIT	\$18,400 CAD**	ONE SEMESTER TUITION DEPOSIT	\$9,200 CAD**

***Deposit fees will be applied to tuition, general fees and medical expenses. Any outstanding fees will be due at the time of registration. Housing fees must be paid separately.*

DEPOSIT PAYMENT DUE: 11 April 2023

PAYMENT FROM AN INTERNATIONAL FINANCIAL INSTITUTION

TRU accepts international payments only through our partner, [PayMyTuition](#). You can find more information and customer support [here](#). Please follow the instructions provided.

PAYMENT FROM WITHIN CANADA

To pay by Canadian credit card or Canadian bank, please go to your [myTRU](#) account. Under the student tab you will have options to pay by credit card, online bill payment, interact and bank transfer.

Please refer to the [New Student Tuition Refund Information](#) prior to making your payment. For your convenience, we have attached to the end of this document

ESTIMATED FEES AND EXPENSES

The following is an estimate for one year of living expenses and two semesters of study at TRU:

FIRST SEMESTER	
TUITION FEES* 12 CREDITS	\$7,895.00
GENERAL FEES	\$575.00
HEALTH & DENTAL (Mandatory for Fall students)	\$248.00
MEDICAL INSURANCE (First 3 months)	\$180.00
MEDICAL SERVICES HEALTH FEE (After 3 months)	\$675.00
SECOND SEMESTER	
TUITION FEES* 12 Credits	\$7,895.00
GENERAL FEES	\$575.00
ANNUAL EXPENSES	
HOUSING Based on McGill Residence fees	\$9,000.00
BOOKS AND SUPPLIES	\$1,000.00
PERSONAL EXPENSES	\$4,800.00
TOTAL	\$32,843.00 CAD

**Tuition and general fees are subject to change by the Board of Governors.*

Tuition Fees

Students are required to pay a tuition deposit prior to receiving a final letter of acceptance. Learn more about tuition fees [here](#).

General Fees

General fees are required every semester by all students to cover costs such as library, activity, [TRU Student Union](#), U-Pass (full access pass to City transit) and others.

Health and Dental

The TRU Student Union operates a mandatory extended health and dental plan that covers health, dental, vision and travel benefits. Learn more about the plan [here](#).

Medical Insurance and MSP Premium

International students are required to have [medical coverage](#) in Canada. For the first three months, students receive coverage through [guard.me](#). After three months, students are required to sign up for the [BC Medical Services Plan](#).

Housing

TRU offers two on-campus and one off-campus residence, as well as homestay. There are two ways to book a room at the residences. Students can [book directly](#) with the residence of choice or through [TRU World](#) by submitting the full accommodation fees, along with the tuition and fees. If you book directly through the residence, TRU World will not be able to access any information to support you with housing. [Homestay](#) must be booked through TRU World directly.

Refunds and Deferrals

Refunds will be given upon proof of study permit rejection and an administrative charge of \$200 will be deducted. Application fees are non-refundable. We recommend students to be familiar with the [New Student Tuition Refund Information](#) prior to submitting a payment. If you are not able to start as planned, you can request a [deferral](#).

NEW STUDENT TUITION REFUND INFORMATION TUITION & FEE REFUNDS

TRU Tuition Fee Refund Rule

All new international applicants to TRU should be aware that tuition deposit for the first semester is non-refundable and non-transferable. It is the responsibility of the student to familiarize themselves with TRU refund rules and conditions, as well as important deadlines and to plan and budget accordingly.

After receiving a letter of acceptance issued by TRU, all new international applicants are expected to begin their studies at TRU in the designated semester noted in their current Letter of Acceptance. Students who do not receive a study permit decision prior to the visa confirmation deadline are required to [request a deferral](#).

All new international admitted applicants to TRU who receive a visa and study permit prior to the visa confirmation deadline (including students who are approved for deferral) are expected to begin their studies at TRU in the designated semester noted in their original letter of acceptance.

New students withdrawing due to a failure to obtain a student permit are eligible for a full refund of tuition and general fees invoiced less a \$200 administration fee. Students must notify TRU in writing prior to [course change/course withdrawal deadline](#) to avoid a deposit forfeit and provide official documentation from IRCC indicating that their study permit request was denied. TRU reserves the right to contact IRCC to verify the status of a visa and/or study permit application and/or to verify the contents of a refusal letter.

To submit a refund request:

1. Notify International Admissions of study permit denial.
2. Complete the [refund request form](#). All refunds will be processed through [PayMyTuition](#). You will receive an e-mail from PayMyTuition confirm how you want your refund payment processed.

Refunds will take four to six weeks to process. Once payment is sent to PayMyTuition you can expect an additional three to five days for payment to be deposited to your account.

To submit a deferral to a future semester:

Students that wish to defer the start of their first semester of study to a future semester may do so only once and up to a maximum of one calendar year (i.e. a student accepted to the fall semester may defer until the next fall semester but not beyond). Students must notify TRU in writing (iapply@tru.ca) prior to course change/course withdrawal deadline ([Important deadlines](#)) to avoid a deposit forfeit. Once the deferral has expired, a student will need to reapply if they wish to commence studies later. [Deferral requests](#) must be submitted prior to the start of the semester.