



## Preliminary Letter of Acceptance

July 07, 2023  
Designated Learning Institution Number: O19395422197  
Student ID: 249608360

Dear Kajal Behki,

Congratulations, you have been **conditionally accepted** into the Graduate Certificate - Human Resources and Business Management program offered through Professional and Continuing Education at the Brampton campus, beginning January 8th, 2024!

Algoma University is proud to be a student-centred, teaching-focused university that cultivates cross-cultural learning between staff, faculty and students from across Canada and around the world. Whether it's one-on-one interactions with faculty, experiential learning inside and outside of the classroom or undergraduate research opportunities, Algoma University students have the opportunity to leave their mark on campus and make a difference in their community, while preparing themselves for a career in a variety of different fields. We're excited to offer you a place in our growing community of students.

Please review this Preliminary Letter of Acceptance thoroughly to ensure you understand your next steps, policies and deadlines.

### Intake Information

**Length of Program:** Two Academic Years  
**Deposit Deadline:** October 13, 2023  
**Start Date:** January 8th, 2024  
**Estimated Completion Date:** August 30, 2025

**Required Tuition Deposit:** \$19,065.7  
**Complete Program Fees:** See Page 2  
**Refund Policy:** See Page 2  
**Accommodation Fees:** See Page 2  
**Bursary:** \$6,000.00 CAD\*

### Alternate Intake Information *\*campus and program availability subject to change and capacity limits*

**Start Date:** April 29th, 2024  
**Estimated Completion Date:** December 31st, 2025

**Deposit Deadline:** January 22nd, 2024  
**Expiry Date of Offer:** January 22nd, 2024

**This Preliminary Letter of Acceptance cannot be used to apply for your study permit at the Canadian High Commission/Canadian Embassy in your country.** Please note this is **not the final version** of your acceptance - the final Letter of Acceptance will be issued by the Office of the Registrar at Algoma University after receiving your tuition deposit and after final confirmation that all university documents and admission requirements have been met in full, as per the Algoma University website (<https://www.algomau.ca/admissions/how-to-apply/international-students/>).

If you have any questions or concerns regarding your acceptance, please do not hesitate to contact us by emailing [intl-admissions@algomau.ca](mailto:intl-admissions@algomau.ca). We look forward to welcoming you to Algoma University!

Sincerely

Ken Scullion  
University Registrar





Date: July 07, 2023

## Page 2 - Financial Summary

### Year One (Semesters One & Two)

Tuition: \$17,000 (\$20,000, less \$3,000 bursary, \$1500/semester)

Ancillary Fees: \$989.70\*\*

Health Insurance: \$756.00\*\*

Student VIP Health Plan: \$ 320.00\*\*

**Total Fees Year One: \$19,065.70**

### Year Two (Semesters Three & Four)

Tuition: \$17,000 (\$20,000, less \$3,000 bursary, \$1500/semester)

Ancillary Fees: \$989.70\*\*

Health Insurance: \$756.00\*\*

Student VIP Health Plan: \$ 320.00\*\*

**Total Fees Year Two: \$19,065.70**

### Total Fees (two academic years, four semesters): \$38,131.40 CAD\*

\*The tuition and fee schedule shown is in effect for May 2023 – April 2024. Tuition for the 2024-25 academic year will be available in May 2024. The Algoma University Board of Governors reserves the right to amend fees after the publication of this document and the Academic Calendar, without advance notice. All fees are in Canadian dollars.

\*\*All student ancillary fees, health insurance, and student VIP Health Plan fees are assessed each semester and are subject to change. Health plans are quoted on a single student rate. These fees are due in full before the start of the applicable semester.

### Payment Method and Deadline\*

A deposit of **\$19,065.70 CAD** is due on or before Oct 13th, 2023. Due to capacity limits, Algoma University may close programs to deposits with limited notice. For information on our refund policy, see Page 3.

***\*Payment of the deposit constitutes your acceptance of this offer and secures your seat in the program at the campus listed on your offer. Any request made after payment to alter the campus and/or program indicated on your Letter of Acceptance is subject to approval from the Office of the Registrar, is not guaranteed and is based on program and campus availability.***

For a full list of payment options and deadlines, visit <https://algonau.ca/fees-payment-method/>.

### Bursary

It is our pleasure to share that you are eligible for a financial bursary for your program, with an estimated total maximum value of \$6000 CAD. A valid Social Insurance Number is required before any awards can be posted to your account. Provide your SIN as soon as possible through <https://students.algonau.ca/account/sin>. This information must be on file before the end of the semester that the bursary is to be issued for.

Please note that you have been awarded a bursary for the term listed under **Intake Information**. Should you opt for the **Alternate Intake** option outlined in your offer, we can not guarantee the transfer of your bursary to the subsequent term

### Accommodation

Accommodation costs vary depending on type of housing, on-campus\* or off-campus and location:

Sault Accommodation range: \$8,070.00 - \$10,660.00, per year

Brampton Accommodation range: \$13,577 - \$17,950, per year

*\*On-campus accommodation is not available at the Brampton Campus.*

Visit <https://algonau.ca/housing/> for further information.



Date: July 07, 2023

### Page 3 - Additional Information

#### **Accepting Your Alternate Intake**

You have earned a Preliminary Letter of Acceptance to a primary intake, as well as an alternate intake. Should you choose to opt for the alternate intake, please let us know by October 13th, 2023. If we have not received your deposit by the above deadline, we will automatically defer your Preliminary Letter of Acceptance to the alternate intake date. Campus and program availability is subject to change.

#### **Refund Policy**

We highly encourage students to read and understand our International Student Refund Policy. Please visit <https://employees.algomau.ca/services/wsDocuments/4648> to view the policy in full. You can also find it on our website at <https://www.algomau.ca/internationalrefunds>.





## Pre-Offer Letter

ApplyProof date / date de ApplyProof: July 7th, 2023 / 7th July 2023

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**PASSCODE**  
**1989/12/13**

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