

March 27, 2023

Prabhjot Kaur .  
Near Government High School, Gill Patti Vill Jeondan, PO Jaidan  
Bathinda, Punjab, India  
151103

STUDENT NUMBER: 239690520

Dear Prabhjot Kaur,

Congratulations, you have been accepted into the Graduate Certificate (Human Resources & Business Management) program - Brampton campus, starting September 6, 2023.

Algoma University is proud to be a student-centred, teaching-focused university that cultivates cross-cultural learning between staff, faculty and students from across Canada and around the world. Whether it's one-on-one interactions with faculty, experiential learning inside and outside of the classroom or undergraduate research opportunities, Algoma University students have the opportunity to leave their mark on campus and make a difference in their community, while preparing themselves for a career in a variety of different fields.

We're excited to offer you a place in our growing community of students and want to ensure you have the support to move forward with your offer of admission. Please ensure that you review the important next steps below, as well as the information on Page 2 (Letter of Acceptance - Form Document), Page 3 (Academic and Financial Information) and Pages 4/5 (Important Policies/Procedures).

It is our pleasure to also share that you have been awarded a financial bursary for your program, valued at \$6000 CAD. This has already been applied to your total required fees and no further action is required.

#### Important Next Steps:

1. Please refer to **Letter of Acceptance Form Document - Page 2**; which may indicate **any conditions attached to your acceptance (see box 25)**.
2. **Accept your offer** through the Applicant Portal (<https://apply.algomau.ca>). Note: if you applied with the assistance of an agent/consultant, ask them to accept your offer on their Algoma U Agent Portal.
3. **Pay your tuition deposit.** To guarantee your seat in this program, a deposit of \$19,000 is required on or before June 14, 2023. Please note your first semester fees are considered non-refundable, except in exceptional cases. For further information on payment options and our refund policy, please see Page 4.
4. **Apply for a study permit** - this Letter of Acceptance can be used to apply for your study permit at the Canadian High Commission/Canadian Embassy in your country. This Letter of Admission is only valid to apply for a study permit when accompanied by the deposit receipt. Prior to commencing your studies, please inform the university of your study permit status, either via your agent or directly uploading relevant documents to the [Study Visa Document Form](#).
5. **Login to your Student Portal** (<https://students.algomau.ca>) and set up your Algoma University Gmail account. This is an essential step to ensure you stay connected with information about orientation, course registration, housing and more.
6. **Register for Orientation:** Connect with our Student Experience Team at and stay up to date on all orientation related information. (<https://www.algomau.ca/students/new-students/orientation/>)

If you have any questions or concerns regarding your acceptance, please do not hesitate to contact us by emailing [intl-admissions@algomau.ca](mailto:intl-admissions@algomau.ca).

We look forward to welcoming you to Algoma University!

Sincerely,



David Marasco  
Registrar, Algoma University  
Professional and Continuing Education



**PERSONAL INFORMATION**

<b>[1] Family Name</b> .		<b>[2] Given Name</b> Prabhjot Kaur	
<b>[3] Date of Birth (YYYY/MM/DD)</b> 1998/11/24		<b>[4] Student ID Number</b> 239690520	
<b>[5] CAQ or MIDI letter</b> NO			
<b>[6] Full Mailing Address</b>			
Street Address Near Government High School, Gill Patti Vill Jeondan, PO Jaidan			
City/Town Bathinda, Punjab	Country India	Province/State	Postal Code 151103

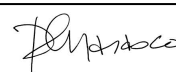
**INSTITUTIONAL INFORMATION**

<b>[7] Full Name of Institution</b> Algoma University		<b>Campus Location</b> Brampton, Ontario	<b>[8] Designated Learning Institution Number</b> O19395422197	
<b>[9] Address of Institution</b> 1520 Queen Street East Sault Ste. Marie, Ontario P6A 2G4		<b>Address of Campus</b> 24 Queen Street E.#102 Brampton, Ontario L6V 1A3	<b>[10] Telephone Number</b> (705)949-2301	
			<b>[11] Fax Number</b> (705)949-6583	
<b>[12] Type of School/Institution</b> <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private			<b>[13] Website</b> http://www.algomau.ca	<b>[14] Email</b> intl-admissions@algomau.ca
<b>[15] Name of Contact</b> David Marasco		<b>Position</b> University Registrar	<b>Telephone Number</b> 705.949.2301 ext. 4218	
<b>[16] Name of Alternate Contact</b> Shelley Mitchell		<b>Position</b> Assistant Registrar	<b>Telephone Number</b> 705.949.2301 ext. 4220	

**PROGRAM INFORMATION**

<b>[17] Academic Status</b> Full-time	<b>Hours Per Week</b> 15	<b>[18] Field/Program of Study</b> Graduate Certificate (Human Resources & Business Management)	
<b>[19] Level of Study</b> Post-Secondary (Graduate)		<b>[20] Type of Training Program</b> <input type="checkbox"/> Vocational <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Professional <input type="checkbox"/> Other	
<b>[21] Exchange program</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<b>[22] Estimated Tuition (Four Semesters)</b> \$32,992 (\$38,992 tuition reduced by a \$6,000 bursary over 4 semesters, see Pg. 3 for details)	
<b>[23] Scholarship/Teaching Assistantship/Other Financial Aid</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify:		<b>[24] Internship/Work Practicum</b> <input type="checkbox"/> Yes Length: <input checked="" type="checkbox"/> No Field of Work:	
<b>[25] Conditions of Acceptance</b>		<b>[26] Length of Program</b> Start Date: September 6, 2023 Program Length: 2 Academic Years (Four Semesters) Estimated Completion Date: April 30th, 2025	
<b>[27] Expiration of Letter of Acceptance</b> September 15, 2023 (when accompanied by an Algoma University deposit receipt)		<b>[28] Other Relevant Information</b>	

**Signature of Institution Representative**  
**University Registrar, David Marasco**




## Page 3 - Academic And Financial Information

Algoma University is a public institution; Designated Learning Institution number O19395422197

### PERSONAL INFORMATION

Name: Prabhjot Kaur .  
Student Number: 239690520

### PROGRAM INFORMATION

Program: 2-year Graduate Certificate (Human Resources & Business Management) - Brampton Campus  
Length of Program: 2 Academic Years (4 Semesters)  
Start Date: September 6, 2023

### ESTIMATED PROGRAM EXPENSES (one academic year, two semesters)

The tuition and fee schedule shown is in effect for May 2022 - April 2023. Tuition for the 2023-24 academic year will be available in May 2023. The Algoma University Board of Governors reserves the right to amend fees after the publication of this document and the Academic Calendar, without advance notice.

All student ancillary fees, health insurance and student VIP Health Plan fees are assessed each semester and are subject to change. Health plans are quoted on a single student rate. These fees are due in full before the start of the applicable semester.

#### Year One (Semesters One & Two)

Tuition: \$16,496 (\$19,496, less \$3,000 tuition bursary, \$1500 each in Semesters 1 and 2)  
Health Insurance (UHIP): \$756.00  
Student Ancillary Fees: \$942.10  
Student VIP Health Plan: \$320.00

**Total Fees Year One:** \$18,514.10

#### Year Two - Semester Three & Four

Tuition: \$16,496 (\$19,496, less \$3,000 tuition bursary, \$1500 each in Semesters 3 and 4)  
Health Insurance (UHIP): \$756.00  
Student Ancillary Fees: \$942.10  
Student VIP Health Plan: \$320.00

**Total Fees Year Two:** \$18,514.10

**Total Academic Fees Required (two academic years, four semesters): \$37,028.20**

Accommodation costs vary depending on type of housing, \*on-campus or off-campus and campus location:

Sault Accommodation range: \$8,070.00 - \$10,660.00, per year

Brampton Accommodation range: \$13,577 - \$17,950, per year

\*On campus accommodation not available at the Brampton Campuses. Visit [www.algomau.ca/housing/](http://www.algomau.ca/housing/) for more information.

### PAYMENT DATES

Non-refundable deposit of **\$19,000.00 CAD** due on or before June 14, 2023

For all future semester payment deadlines, please visit <https://www.algomau.ca/fees-payment-method/>.

**Payment of the deposit constitutes your acceptance of this offer, and secures your seat in the program at the campus listed on your offer. Any request made to alter the campus indicated on your Letter of Acceptance is subject to approval from the Office of the Registrar, is not guaranteed, and is based on program and campus availability.** Our campus transfer policy can be found at <https://algomau.ca/academics/home-of-the-registrar/registrar-services>.

### SIGNATURE

David Marasco  
Registrar



Date: March 27th, 2023



## Page 4 - Important Information

### How to Pay Tuition and Student Fees:

1. **Flywire:** International students can make payments using their home currency through Flywire which can be accessed at: [algomau.flywire.com](https://algomau.flywire.com). Note: the receipt you receive from Flywire constitutes as your official payment receipt and can be used to apply for a study permit; Algoma University will not issue a separate receipt.
2. **Global Pay:** International students can make payments using their home currency through this link: <https://student.globalpay.wu.com/algomau#>
3. For **online banking** in Canada, simply add Algoma University as a bill payee and use your Algoma University student number as the account number.

### Refund Policy

To view our full refund policy, please visit <https://www.algomau.ca/students/tuition-fees-important-dates/algoma-university-refund-policy/>.

Refunds will only be issued to students who:

- provide written proof for the Canadian High Commission/Canadian Embassy that their study permit was denied or officially withdrawn.
- have their conditional offer rescinded after a secondary review of their application because they do not meet the university document and admission requirements in full

For complete information regarding your academic and financial obligations, please refer to the [Algoma University Academic Calendar](#).

### Deferral Policy

If you wish to defer your offer of admission, you may do so once with no questions asked - no formal reason is required.

After your initial request, all subsequent deferrals require that a deposit has been made to your account; you can make as many deferral requests as needed with a deposit on your account. If you've applied with the help of an agent, please submit the deferral request directly through your agent. For more information on the deferral process, please visit <https://algomau.ca/admissions/how-to-apply/international-students/>.

### Pre-Departure Steps - Before Coming to Canada

Please visit <https://www.algomau.ca/students/new-students/international-students/> and <https://algomau.ca/students/international-students/travel-readiness/> for more information.





## Letter of Acceptance / Lettre d'acceptation

ApplyProof date / date de ApplyProof: March 27th, 2023 / 27th March 2023

Verify Document

Vérifier le document

### HOW TO VERIFY DOCUMENT / COMMENT VÉRIFIER LE DOCUMENT

EN

To verify this document, click the button on the top right or go to [applyproof.com](https://applyproof.com) and enter the **ApplyProof Code** and **Passcode**

Or copy the link into your browser:  
[applyproof.com/6143E9B1](https://applyproof.com/6143E9B1)

**APPLYPROOF CODE**  
**6143 E9B1**

FR

Pour vérifier ce document, cliquez sur le bouton en haut à droite ou allez sur [applyproof.com](https://applyproof.com) et entrez le **Code ApplyProof** et le **Passcode**

Ou vous pouvez aussi copiez ce lien dans votre navigateur:  
[applyproof.com/fr/6143E9B1](https://applyproof.com/fr/6143E9B1)

**PASSCODE**  
**1998/11/24**

Have more questions? Visit our [FAQ page](#). / Vous avez d'autres questions? Visitez notre [page FAQ](#).