

Letter of Offer for Admission

September 06, 2023

Dear Lovepreet Kaur ,

On behalf of Portage College and CIOT College, we are pleased to offer you admission to the Teacher's Assistant Certificate program. This document is your official Letter of Offer.

Student Name: Lovepreet Kaur

Date of Birth: April 05, 1998

Student ID Number: A000005211

Overall Program Name: Teacher's Assistant Certificate

Institution Type: Public Institution in Alberta, Canada

Credential: Non-Credit Continuing Education Certificate

DLI: O111010246767

Program Length: 1 year

Program Start Date: January 22, 2024

Program End Date: December 31, 2024

Academic Program Fee Information

Application Fee: \$ 250.00

Administration Fee: \$ 250.00

Tuition for Year 1 of Study: \$ 15 000.00

Textbooks/Materials per year: \$ 1 000.00

Remaining to be paid: \$16 500.00

Domestic Payment Schedule:

Semester 1 Payments	Semester 2 Payments
Application Fees Due: \$ 250.00 Deposit Due Now: \$ 3 000.00 Total Due Now: \$ 3 250.00 First Payment Due Now to confirm your seat within the program	Due 4 weeks before term date: \$2 500.00 First Installment April 29, 2024 to confirm your seat within the program
Tuition Remaining: \$ 4 500.00 Books: \$ 500.00 Administrative Fees: \$ 250.00 Second Installment: \$ 5 250.00 Full Payment Due Jan 08, 2024	Tuition Remaining: \$ 5 000.00 Books: \$ 500.00 Second Installment: \$ 5 500.00 Full Payment Due May 13, 2024

Non payment by the assigned date will trigger an automatic deferral. Exceptions to the payment schedules are not available - contact us to defer your enrollment, if necessary.

This letter of Offer cannot be used for immigration or visa purposes



admissions@ciotcalgary.ca

www.ciotcalgary.ca

1040 7 Ave SW #500,
Calgary, AB T2P 3G9

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Next Steps:

1. *Pay Your Tuition to Receive Your Letter Of Acceptance To Use for Visa Application - For Fastest Service: After payment, email a photo of the payment confirmation details to accounts@ciotcalgary.ca.*
2. *Then, go to <https://portal.helloworks.com/link/uUZAYY115omSDH66> to complete your registration confirmation.*
3. *If you have any questions, you can join our Tuesday 9 pm Toronto/ 6 pm Vancouver bi-weekly meeting at this link. <https://www.eventbrite.ca/e/ciot-and-portage-college-info-session-tickets-429392754287?aff=odcleoeventsincollection>*
4. *Attend Orientation Day - to your Orientation Day at 1040 7th Avenue SW #500. Bring a laptop computer (Minimum i5 processor with 8GB of RAM and 256 GB Hard Drive). Be sure to be on time - you must attend orientation.*
5. *You do NOT need to register for courses or find books. Registration will be done for you and we will help you with the online books.*
6. *Classes will take place at 1040 7th Ave SW #500 in Calgary ONLY.*

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Payment Details

Payment Methods Domestic:	
1. E-transfer	
Please e-transfer money to accounts@ciotcalgary.ca and to make sure to mention your <u>STUDENT ID</u> as a comment.	
2. Debit Card - at campus	
Students can pay by debit after Jan 15, 2024 Only	
3. Third Party Deposit - at RBC Bank only	
Please ask the teller to help you make a third party deposit to the college account below. Please take a photo of the bank slip and email it to accounts@ciotcalgary.ca	
Name of the Recipient: Canadian Institute of Osteopathic Therapy Inc.	Bank Name: Royal Bank of Canada
4.Address of the Beneficiary: 1040 7 Ave SW #500, Calgary, AB T2P 3G9	Bank Branch Address: 3318 Kingsway, Vancouver, BC, V5R5K7
Bank Transit Number: 06840 - 003	Account Number: 1013341

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