



**DOUGLAS COLLEGE**  
PO Box 2503  
New Westminster, BC  
Canada V3L 5B2

New Westminster  
Coquitlam  
douglascollege.ca  
604.527.5400

**Not for IRCC Purposes**

Rozina Pervin  
5835 Clarendon St  
Vancouver, BC V5R 3K4, Canada

Student Number: 300406497

2024-02-20

Dear Rozina,

Congratulations! I am pleased to offer you a space in the **Marketing (Post-Degree Diploma)** program at Douglas College starting in the **Fall 2024** semester. This is a **1 year (30 Credits)** program.

Douglas College is recognized for providing an education that combines the academic foundations of a university with the employer-ready skills of a college. At Douglas College, we are confident that you will receive the best of both worlds: a deep well-rounded education and the applied skills necessary to achieve academic and career success. We are excited to welcome you as part of our diverse and talented community.

This offer is conditional upon receipt of the items below by the highlighted dates.

**Tuition deposit deadline: March 20, 2024**

- **The required deposit: \$8573.63 CAD.** This deposit will be placed in your Douglas College account and used to pay tuition and fees for courses taken. *Tuition and fees are subject to change at any time.*
- **Read this offer letter and all of the attached documents.** If you have questions about any part of this offer or your program, please ask for clarification *before* you pay your deposit.

**TO ACCEPT THIS OFFER: Pay the tuition deposit by the given deadline.**

When you have accepted this offer, you will receive an official 'Letter of Acceptance' for your study permit application. Missing these deadlines without prior approval may result in the withdrawal of this offer.

Should you require further assistance, please contact me directly at: [basrag@douglascollege.ca](mailto:basrag@douglascollege.ca).

Sincerely,

Gurjeet Basra  
International Recruitment and Admissions Coordinator  
Douglas College International



## Post-Degree and Post-Baccalaureate Program Offer Supplement

### About PDD and PBD Programs

You have applied for one of our Post-Degree Diploma (PDD) or Post-Baccalaureate Diploma (PBD) programs. These limited-enrolment programs are designed for students who want to learn skills in a new field or for students who already have training in their chosen profession and want to develop those skills further while earning a Canadian credential for their resume.

Because our PDD and PBD programs are aimed at people with experience in the field and people new to the field, our programs often include some mandatory introductory classes. These classes ensure that everyone in the program has the same knowledge base for higher-level courses. Experienced students may feel that some introductory material is familiar to them; these classes will be taken as a refresher.

### Program Length and Breaks

- **PDD programs** are 1 year long. You will take classes 3 semesters with **no designated break semester**. If you choose to complete a second PD program, you may take a break semester between them.
- **PBD programs** are 2 years long. The **summer semester is a designated break semester** for PBD programs. You may choose to take summers off or be part time during a designated break semester; you may have to take extra classes during the non-break semesters and/or extend your study permit to complete your program.

### Classes at Douglas College

Douglas College offers classes during the week, in evenings, on Saturdays, and at both New Westminster and Coquitlam campuses. Due to professor and room availability:

- You *may* have to take classes in the evening (6:30 to 9:20pm).
- You *may* have to take classes on Saturdays.
- You *may* have classes on 4 or even 5 days a week.
- You *may* have to take classes at both the New Westminster Campus and the Coquitlam campus.

You may not always be able to get the schedule you prefer, so you should be aware that:

- If you choose to work, you should be prepared to arrange your work schedule around your classes.
- Family is important, so if your family is with you, please be sure you budget for (or arrange for) childcare in case your class schedule and your family schedule do not match up.
- If you choose to live far away from campus, **you are responsible for getting to and from campus for your classes**. Be sure to check transit options and keep possible class times in mind when you are making decisions about where you will live.

### Support and Help

Douglas College is committed to providing you with a top quality education and the support you need to achieve your goals. If you need any guidance on selecting your courses for your program, please visit one of our academic advisors for assistance.



## Cost Schedule for 2024-2025: Supplement for International Students

The numbers presented below are general projections for planning purposes only and are based on the Fall 2024 rates. ***The final fees charged and other study related costs may vary.***

Fees are for a one (1) year program and are listed in Canadian Dollars (CDN).

<b>Tuition and Fees for 30 Credits (Total):</b>	<b>\$20,917.55</b>
Tuition (\$649.50 per credit) <sup>1</sup>	\$19,485.00
Student Union Fees	\$191.95
Other Student Activity Fees	\$148.20
Registration & Service Fees	\$112.20
DSU Extended Health & Dental Insurance	\$250.00
Temporary Medical Insurance	\$189.00
Transportation (Transit U-Pass) <sup>2</sup>	\$541.20
<b>Living Expenses (Total):</b>	<b>\$17,025.00</b>
Room and Board <sup>3</sup>	\$13,500.00
Medical (MSP - BC Government Health-Care) <sup>4</sup>	\$900.00
Textbooks	\$2,625.00

The estimated total cost, in Canadian Dollars (CAD), for a one (1) year program is **\$37,942.55**. This includes tuition and fees for 30 credits of classes and basic living expenses in a homestay.

The initial deposit of \$8573.63 CAD listed in your offer letter covers tuition and fees for the first semester, assuming 12 credits worth of classes, to the best of our knowledge at the time the letter is issued.

- Tuition costs and fees are subject to change without notice.
- These are general costs based on a 30 credit program taken over 3 semesters (1 year). Programs that take more time or require more credits will have increased costs, while programs that take less time or require fewer credits will have reduced costs.
- Your deposit is not used to pay living expenses (room and board, medical, or textbooks).
- Room and board costs are estimated based on homestay rates and generally include a room and 2 or 3 meals per day. Costs for non-homestay living arrangements will vary widely.
- Textbook costs are estimated based on average costs and will vary from course to course.

<sup>1</sup> Tuition and fees may increase during your program; this estimate uses the costs that are valid at the time of writing.

<sup>2</sup> U-Pass fees will increase by 2% per year between Jan 2020 and May 2024. This calculation uses the May 2023 value.

<sup>3</sup> Room and Board includes both a place to live and some or all of your meals.

<sup>4</sup> BC government health-care coverage fee is the mandatory provincial health insurance, you will register for it after you arrive and fees are paid to the BC provincial government, not to Douglas College.



## FEE INFORMATION FOR INTERNATIONAL STUDENTS

### 2024 FALL SEMESTER (SEPTEMBER – DECEMBER)

The numbers presented below are our best projections and are for general planning purposes only. The final fees charged may vary and are subject to change without notice.

Final tuition and fee costs are only available a semester in advance. You can find the [most recent official fee information](#) on our website. All prices are in Canadian Dollars (CAN).

#### Tuition and Fees:

Tuition and the General Student Union Fees depend on the number of credits taken, while the other fees are a fixed amount, so your total cost per semester will depend on your registered course load. This estimate is for a standard 12-credit course load:

Tuition (12 credits at \$649.50 per credit)	7,794.00
General Student Union Fees (12 credits) + DSU Fees	73.43
Other Student Activity Fees	49.40
Registration & Service Fee	37.40
U-PASS BC (Universal Transit Pass)	180.40
DSU Extended Health & Dental Plan	250.00

Total Estimate: \$ 8,384.63

#### About the Fees:

##### Douglas Students' Union Extended Health & Dental Insurance Fee:

- The Douglas Students' Union charges a fee of \$250.00 in the fall semester for [Extended Health and Dental Plan](#) coverage from September 1 through to August 31 (one calendar year).
- This plan supplements primary medical insurance (like MSP or private insurance) and extends coverage of drug prescriptions, dental, vision, and more. See the [Your Benefits](#) section of the plan website for coverage details.
- For details on opting out or adding family members, visit the [Enrolment Options](#) section of the plan website.

##### U-PASS BC (Universal Transit Pass)

- U-Pass BC is a **mandatory** transit program that provides affordable access to public transit in Metro Vancouver. All registered students are required to pay this fee. For more details, you can review the [U-Pass FAQ](#).

#### Additional Fees and Costs:

##### BC Government Medical Service Plan (MSP):

- All international students are required to have medical insurance while studying in BC.
- MSP covers all essential medical needs such as visits to doctors, emergencies, surgeries, hospitalization, etc. MSP coverage is **NOT** included in your Douglas College fees. You can find details about coverage on the [MSP website](#).
- The monthly fee for MSP is currently \$75.00 and is payable to the Province of British Columbia.
- You [enroll in MSP](#) as soon as you arrive in Canada. Your coverage starts 90 days after your arrival date.
- You can find information about medical insurance for international students [on our website](#).

##### Temporary Medical Insurance for New International Students:

- There is a one-time charge of \$189.00 for private basic medical insurance coverage provided by [guard.me](#) to cover the 90-day mandatory MSP waiting period. See the [guard.me website](#) for details. This fee is included in your deposit.

##### Student activity, Lab, Co-op, and other fees:

- Some courses have extra fees to cover special costs in addition to the normal tuition rate.
- See the "Fees for All Students" section of our [Tuition Fee Charts](#) page for details.



## FEE INFORMATION FOR INTERNATIONAL STUDENTS

### 2025 WINTER SEMESTER (JANUARY – APRIL)

The numbers presented below are our best projections and are for general planning purposes only. The final fees charged may vary and are subject to change without notice.

Final tuition and fee costs are only available a semester in advance. You can find the [most recent official fee information](#) on our website. All prices are in Canadian Dollars (CAN).

#### Tuition and Fees:

Tuition and the General Student Union Fees depend on the number of credits taken, while the other fees are a fixed amount, so your total cost per semester will depend on your registered course load. This estimate is for a standard 12-credit course load:

Tuition (12 credits at \$649.50 per credit)	7,794.00
General Student Union Fees (12 credits) + DSU Fees	73.43
Other Student Activity Fees	49.40
Registration & Service Fee	37.40
U-PASS BC (Universal Transit Pass)	180.40

Total Estimate: \$ 8,134.63

#### About the Fees:

##### U-PASS BC (Universal Transit Pass)

- U-Pass BC is a **mandatory** transit program that provides affordable access to public transit in Metro Vancouver. All registered students are required to pay this fee. For more details, you can review the [U-Pass FAQ](#).

#### Additional Fees and Costs:

##### BC Government Medical Service Plan (MSP):

- All international students are required to have medical insurance while studying in BC.
- MSP covers all essential medical needs such as visits to doctors, emergencies, surgeries, hospitalization, etc. MSP coverage is **NOT** included in your Douglas College fees. You can find details about coverage on the [MSP website](#).
- The monthly fee for MSP is currently \$75.00 and is payable to the Province of British Columbia.
- You [enroll in MSP](#) as soon as you arrive in Canada. Your coverage starts 90 days after your arrival date.
- You can find information about medical insurance for international students [on our website](#).

##### Temporary Medical Insurance for New International Students:

- There is a one-time charge of \$189.00 for private basic medical insurance coverage provided by [guard.me](#) to cover the 90-day mandatory MSP waiting period. See the [guard.me website](#) for details. This fee is included in your deposit.

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- The Douglas Students' Union charges a fee of \$250.00 in the **fall** semester for [Extended Health and Dental Plan](#) coverage from September 1 through to August 31 (one calendar year).
- This plan supplements primary medical insurance (like MSP or private insurance) and extends coverage of drug prescriptions, dental, vision, and more. See the [Your Benefits](#) section of the plan website for coverage details.
- Students who begin their studies in the Winter or Summer semester are **not** enrolled in this coverage automatically until their first Fall semester. For details on opting in earlier, visit the [Enrolment Options](#) section of the plan website.

##### Student activity, Lab, Co-op, and other fees:

- Some courses have extra fees to cover special costs in addition to the normal tuition rate.
- See the "Fees for All Students" section of our [Tuition Fee Charts](#) page for details.



## FEE INFORMATION FOR INTERNATIONAL STUDENTS

### 2025 SUMMER SEMESTER (MAY – AUGUST)

The numbers presented below are our best projections and are for general planning purposes only. The final fees charged may vary and are subject to change without notice.

Final tuition and fee costs are only available a semester in advance. You can find the [most recent official fee information](#) on our website. All prices are in Canadian Dollars (CAN).

#### Tuition and Fees:

Tuition and the General Student Union Fees depend on the number of credits taken, while the other fees are a fixed amount, so your total cost per semester will depend on your registered course load. This estimate is for a standard 12-credit course load:

Tuition (12 credits at \$649.50 per credit)	7,794.00
General Student Union Fees (12 credits) + DSU Fees	73.43
Other Student Activity Fees	49.40
Registration & Service Fee	37.40
U-PASS BC (Universal Transit Pass)	180.40

Total Estimate: \$ 8,134.63

#### About the Fees:

##### U-PASS BC (Universal Transit Pass)

- U-Pass BC is a **mandatory** transit program that provides affordable access to public transit in Metro Vancouver. All registered students are required to pay this fee. For more details, you can review the [U-Pass FAQ](#).

#### Additional Fees and Costs:

##### BC Government Medical Service Plan (MSP):

- All international students are required to have medical insurance while studying in BC.
- MSP covers all essential medical needs such as visits to doctors, emergencies, surgeries, hospitalization, etc. MSP coverage is **NOT** included in your Douglas College fees. You can find details about coverage on the [MSP website](#).
- The monthly fee for MSP is currently \$75.00 and is payable to the Province of British Columbia.
- You [enroll in MSP](#) as soon as you arrive in Canada. Your coverage starts 90 days after your arrival date.
- You can find information about medical insurance for international students [on our website](#).

##### Temporary Medical Insurance for New International Students:

- There is a one-time charge of \$189.00 for private basic medical insurance coverage provided by [guard.me](#) to cover the 90-day mandatory MSP waiting period. See the [guard.me website](#) for details. This fee is included in your deposit.

##### Douglas Students' Union Extended Health & Dental Insurance Fee:

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- Students who begin their studies in the Winter or Summer semester are **not** enrolled in this coverage automatically until their first Fall semester. For details on opting in earlier, visit the [Enrolment Options](#) section of the plan website.

##### Student activity, Lab, Co-op, and other fees:

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- See the "Fees for All Students" section of our [Tuition Fee Charts](#) page for details.



### **Refund and Deferral Policy for First Semester International Students**

**IMPORTANT: PLEASE READ THIS DOCUMENT CAREFULLY BEFORE SUBMITTING YOUR DEPOSIT PAYMENT.**

**Payment of your deposit confirms that you agree to be bound by the conditions below.**

**Tuition and fees for the first 12 credits of study at Douglas College are non-refundable, subject to the conditions and exceptions listed below:**

- a. Once a Letter of Acceptance (LOA) has been issued, a 50% refund of a deposit will be granted for withdrawals initiated a minimum of five (5) business days (Monday to Friday, excluding [public holidays/College closures](#)) prior to the [first day of a semester](#).
- b. No refund will be granted for withdrawals initiated fewer than five (5) business days prior to the [first day of the semester](#).
- c. Study Permit Refusal: Students who withdraw due to Study Permit refusal will receive a full refund (less a \$250.00 CAD administration fee), as long as a Refund Request is submitted a minimum of five (5) business days prior to the first day of a semester. No refund will be granted for students with study permit applications still in progress.
- d. Submission of fraudulent documents, making false claims during the admissions process (including study permit confirmation), or failure to receive a Study Permit due to fraud/alleged fraud/dishonesty will result in complete forfeiture of the admissions deposit.
- e. Students who withdraw due to exceptional circumstances may submit a petition for a larger refund. Douglas College retains the right to determine what an exceptional circumstance is and what documentation is required to prove that an exceptional circumstance has occurred.
- f. Students registered in at least nine (9) credits will have the balance of their deposit moved to the next semester of study, up to two (2) semesters. Registration changes are subject to the general [fee refunds and penalty rules](#) with the exception that non-refundable portions of the deposit will be moved, as above, instead of refunded.
- g. Deferral Policy: If a student is unable to start the semester due to a delay in receiving a Study Permit or an exceptional circumstance, a student may apply to defer to a future semester on a **one-time only basis, excluding situations outlined in section d.** The Deferral Request must be submitted to Douglas College International a minimum of 5 business days prior to the [first day of the semester](#), in PDF format, along with the following documentation:
  - 1) Completed and signed Deferral Request Form (contact Douglas International to obtain this form);
  - 2) Copy of relevant Study Permit Rejection Letter and/or other requested supporting documentation.
- h. Tuition Fees and dates are subject to change without notice. Students are responsible for checking with the College of any changes close to the start of classes or upon arrival to Canada.
- i. To initiate a withdrawal or Refund Request, the student or their authorized agent must contact Douglas College International Admissions ([dciaadmissions@douglascollege.ca](mailto:dciaadmissions@douglascollege.ca)), or an international office admissions coordinator. Additional paperwork or supporting documents may be required at that time.

***The deadlines in this policy do not preempt other (possibly earlier) deadlines related to a student's eligibility to study; including, but not limited to meeting conditions required for admission or confirming study permit approval.***

***By taking the action of paying a deposit, you agree that all terms of the Refund and Deferral Policy for First Semester International Students are legal and binding, and you agree to the College's decision and interpretation of these terms. Additionally, you agree that Douglas College may inform Immigration, Refugees and Citizenship Canada (IRCC) and/or Canada Border Services Agency (CBSA) of any information deemed to be important to maintain the integrity of the Canada Study Permit Program.***





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## **How to pay your deposit: BANK TRANSFER and Credit card payment for tuition fee from overseas**

Douglas College is using Flywire to for all tuition deposit payments for new overseas students.

### **Payment Instructions from outside of Canada with Flywire**

1. Go to [douglascollege.flywire.com](https://douglascollege.flywire.com)
2. Select your country of origin and preferred payment method
3. Enter your payment details and receive instructions on how to complete our payment
4. Track the progress of your payment anytime, online, at the payment portal. You can receive email and text alerts each step of the way, including when your payment has reached Douglas College.

### **FLYWIRE CUSTOMER SUPPORT INFORMATION**

Live Chat: Chat live with an agent at the [payment portal](#).

Email: [support@flywire.com](mailto:support@flywire.com)

Web: [flywire.com/contact](https://flywire.com/contact)

### **Local students with a Canadian bank account**

Students who are **already in Canada** can pay their deposit as a Bill Payment to Douglas College through a **Canadian** bank. Please review the information on the Douglas College webpage for details:

From the main page choose **FEES AND RELATED INFORMATION** from the **STUDY AT DOUGLAS** top menu option, and then choose [Paying your fees](#) from the menu on the left.

<https://www.douglascollege.ca/study-at-douglas/fees-and-related-information/paying-your-fees/international-payment-options>

*(Revised – 2020.09.28)*





## Pre-Offer Letter

ApplyProof date / date de ApplyProof: February 21st, 2024 / 21 février 2024

Verify Document

Vérifier le document

### HOW TO VERIFY DOCUMENT / COMMENT VÉRIFIER LE DOCUMENT

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**PASSCODE**  
**1995/10/30**

Have more questions? Visit our [FAQ page](#). / Vous avez d'autres questions? Visitez notre [page FAQ](#).