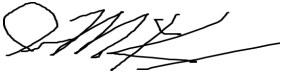


Letter of Acceptance

PERSONAL INFORMATION		
1. Family Name:	2. First Name and Initials: Manjeet Kaur	
3. Date of Birth: August 10, 2001	4. Student ID: A000007595	
5. CAQ: Yes No X	CAQ Number: N/A	Expiry: N/A
6. Student's Full Mailing Address: Village Noor Kherian Distt, Patiala Pin: 147002, Punjab, India		
INSTITUTIONAL INFORMATION		
7. Name of School/Institution: Portage College	8. DLI Number: 0111010246767	
9. Address of Institution: Box 417, 9531 - 94 Ave, Lac La Biche, Alberta, T0A 2C0		
10. Telephone Number: 780-623-5551	11. Fax Number: N/A	12. Type of School/Institution Public
13. Website: www.portagecollege.ca/partner-institutions	14. Email: info@ciotcalgary.ca	
15. Name of Contact: Ian McKinnon	Telephone Number: 1-587-358-3056 Extension: N/A	
16. Name of Alternate Contact: Adrian Ray	Telephone Number: 1-587-358-3056 Extension: N/A	
PROGRAM INFORMATION		
17. Academic Status: Full-Time X Part-Time	18. Field of Program/Study: Administrative Professional Certificate	
19. Level of Study: Post-Secondary	20. Type of Training Program: Academic	
21. Hours of Instruction: Approx. 20-24 Hrs Per Week	22. Estimated Fees for the First Academic Year: \$16 500.00 Fees Prepaid: Yes X No _____ Prepaid Amount: \$8 000.00	
23. Scholarship/Teaching Assistantship/Financial Aid Yes: No: X Specify:	24. Internship/Work Practicum Yes: No: X Length: Field of Work:	
25. Conditions of acceptance specified as clearly as possible: N/A		
26. Length of Program (YYYY/MM/DD) Start Date: 2024/05/08 End Date: 2025/04/30	27. Expiration of letter of acceptance (YYYY/MM/DD): 2024/05/22	
28. Other Relevant Information: This Portage program is delivered at the Canadian Institute of Osteopathic Therapy Calgary campus. This is a non credit bearing program.		
29. Signature of institution representative: 	30. Name of Institution representative: Ian McKinnon	

Tuition Fee Receipt

Date: May 02, 2024

Student Name: Manjeet Kaur

Address: Village Noor Kherian Distt, Patiala PIN:147002, Punjab, India

Date of Birth: August 10, 2001

Portage Student ID: A000007595

Program Name: Administrative Professional Certificate

Program Start Date: May 08, 2024

Thank you for your payment of fees to Canadian Institute of Osteopathic Therapy (CIOT Calgary) for your Portage College program.

We confirm receipt of \$8,000.00 (Canadian) for the program noted above. Remaining fees owing must be paid before the start of classes. Credit balances will be applied to next year's tuition if not claimed back.

Fees Breakdown	Total Due	Paid
Tuition	15,000.00	6,500.00
Materials & Textbooks	1,000.00	1,000.00
Application Fees	250.00	250.00
Administrative Fees	250.00	250.00
Total	16,500.00	Remaining Fees 8,500.00

Onshore International Student Payment Schedule:

Semester 1 Payments	Semester 2 Payments
<i>Application Fees Due: \$ 250.00</i> <i>Deposit Due Now: \$ 3 000.00</i> <i>Total Due Now: \$ 3 250.00</i> <i>First Payment due now.</i>	<i>Due 4 weeks before term date: \$2 500.00</i> <i>First Installment August 26, 2024 to confirm your seat within the program</i>
<i>Tuition Remaining: \$ 4 500.00</i> <i>Books: \$ 500.00</i> <i>Administrative Fees: \$ 250.00</i> <i>Second Installment: \$ 5 250.00</i> <i>Full Payment Due May 06, 2024</i>	<i>Tuition Remaining: \$ 5 000.00</i> <i>Books: \$ 500.00</i> <i>Second Installment: \$ 5 500.00</i> <i>Full Payment Due September 09, 2024</i>

Accommodation is the responsibility of the applicant; choices include Homestay and private lodging within the area. Exceptions to the payment schedules are not available - contact us to defer your enrollment, if necessary.



Next Steps:

1. Go to <https://portal.helloworks.com/link/uUZAYY115omSDH66> to complete your registration confirmation.
2. If you have any questions, you can join our Tuesday 9 pm Toronto/ 6 pm Vancouver bi-weekly meeting at this link. <https://www.eventbrite.ca/e/ciot-and-portage-college-info-session-tickets-429392754287?aff=odcleoeventsincollection>
3. Attend Orientation Day - to your Orientation Day at 1040 7th Avenue SW #500. Bring a laptop computer (Recommended i5 processor with 8GB of RAM and 256 GB Hard Drive). Be sure to be on time - you must attend orientation.
4. You do NOT need to register for courses or find books. Registration will be done for you and we will help you with the online books.

The College's Orientation is mandatory for all new incoming students and is slated for May 08, 2024. Please arrange your travel so that you attend this event.

As soon as your travel arrangements are made. Please contact our office directly at info@ciotcalgary.ca

We look forward to having you join us as a student at CIOT.