

Enrollment Checklist

Congratulations on your acceptance! You are one step closer to becoming a Province student. Please see your next steps below.

1

Receive and review your acceptance package, including your letter of acceptance and finance estimate.

2

Review the steps required to apply for your study permit at www.CIC.gc.ca and begin the process.

3

Get your finances in order and make a tuition deposit through [PayMyTuition](#).

4

Submit your [study permit application](#) to the Government of Canada. Applications can take 3-4 months. Therefore, please apply as soon as possible to avoid delays.

5

Send a copy of your passport stamp, study visa, or invitation to study letter to MMProgram@prov.ca as soon as you receive it.

6

Enroll in your program, typically, one month before your program start date. You will receive an email regarding this process from our Registrar's office.*

* This is the final step to securing your seat. Once you have enrolled in your program and received confirmation from our Registrar, your seat is confirmed.

➔ Students whom the Registrar does not confirm for enrollment may be deferred to another semester. As spaces are limited, students who received their permit once the program is full will be placed on a waitlist and given priority placement for the next available semester.

➔ Please do not book travel to Canada until you are fully registered and confirmed by the Registrar's office in your program.

➔ As an international student, you are responsible for confirming your rental accommodations before arriving in Manitoba. Providence does not offer on campus housing. Find housing resources [here](#).



PROVIDENCE

How to Make a Payment

1

ENTER YOUR INSTITUTION NAME

Go to paymytuition.com. From the drop-down menu, select your institution, then enter your payment amount and the country you are paying from.

2

SELECT PAYMENT METHOD

Review the payment options provided and select your preferred payment method. Payment options include bank transfers, debit/credit cards in your home currency, electronic and eWallet payments and other local options.

3

ENTER YOUR DETAILS

Create your account and enter some basic information including your student number.

4

MAKE A PAYMENT

Follow the instructions provided to send your funds to PayMyTuition by MTFX via your selected payment method.

5

TRACK & CONFIRM

Track your payment by logging into your PayMyTuition Dashboard at any time.



PROVIDENCE

Jun 5, 2024

Vill Hussainpura, PO Badhochhi Kalan
Fatehgarh Sahib
Punjab, 140405
India

Student ID: 100883

Letter of Acceptance (LOA)

Dear Navjot Kaur NA,

Congratulations, your application is now complete and I am pleased to inform you that you have been granted admission to Providence University College! Below are some important details in regards to your admission:

Program – Master of Management

Duration – 2 years (4 semesters)

Start Date – April 30, 2025

End Date – December 31, 2026

First Year Fees – CAD\$ 17,750*

**Includes tuition, fees, health insurance, and textbooks. Does not include living expenses. Fees may change without notice.*

Providence is recognized by the Department of Education and Training of the Province of Manitoba, Canada, as a degree-granting institution. By virtue of your enrolment, you have agreed to accept the expectations and responsibilities of community living as required by Providence as outlined in the Covenant of Community Life. The covenants can be found [here](#).

Enclosed is a Letter of Acceptance outlining personal, institutional, financial, and program information. This letter is issued for updating or acquiring your study permit to help your application go as smoothly as possible.

Based on program availability, Providence reserves the right to defer or waitlist a student. Students whom the Registrar does not confirm for enrollment may be deferred to another semester. Students who receive their permit once the program is full will be placed on a waitlist and given priority placement for the next available semester. Please note that if you are deferred, you will be subject to any tuition and fee increases.

If you have any questions, please feel free to contact the team by e-mail at MMProgram@Prov.ca. Welcome to the Providence family!

Best regards,

Chris Funk
Associate VP of Enrollment



PROVIDENCE

Date: Jun 5, 2024

PERSONAL INFORMATION

1	Family Name NA	2	Given Name Navjot Kaur
3	Date of Birth (MM/DD/YYYY): 12/22/2000	4	Student ID Number: 100883
5	CAQ or MIDI: N/A		
6	Student's full mailing address Vill Hussainpura, PO Badhochhi Kalan Fatehgarh Sahib Punjab 140405 India		

INSTITUTIONAL INFORMATION

7	Full name of institution Providence University College & Theological Seminary			8	Designated Learning Institution number DLI O19021124362		
9	Address of Institution						
P. O. Box			Apt./Unit		Street No. 10		Street Name College Crescent
City/Town Otterburne			Country Canada		Province/State MB		Postal Code R0A 1G0
10	Telephone number 1-800-668-7768	Ext 282	11	Fax Number 204-433-7158	12	Type of School/Institution <input type="checkbox"/> Public <input checked="" type="checkbox"/> Private	
13	Website: www.prov.ca			14	Email: MMprogram@prov.ca		
15	Name of contact Ismail Hussein	Position Associate Director of Enrollment, International			Telephone number (431) 815-4281		Extension
16	Name of alternate contact	Position			Telephone number		Extension

PROGRAM INFORMATION

17	Academic Status <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time	18	Field/Program of Study Management	
19	Level of study Master's Degree (Graduate Studies)	20	Type of training program <input type="checkbox"/> Vocational <input type="checkbox"/> Academic <input checked="" type="checkbox"/> Professional <input type="checkbox"/> Other _____	
21	Exchange program <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	22	Estimated tuition for first academic year (CAD) Total for First Year = CAD\$ 17,750.00 (includes tuition, textbooks, fees, health insurance) Fees Prepaid <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
23	Scholarship/Teaching Assistantship/Other financial aid <input type="checkbox"/> Yes Specify: _____ <input checked="" type="checkbox"/> No	24	Internship/Work Practicum <input type="checkbox"/> Yes Length: _____ <input checked="" type="checkbox"/> No Field of work: _____	
25	Conditions of acceptance: N/A			
26	Length of Program (MM/DD/YYYY) Start date: 04/30/2025 Completion date: 12/31/2026 Or minimum 2 years of full-time studies		27	Expiration of letter of acceptance (MM/DD/YYYY) 5/15/2025
28	Other relevant information: Providence University College requires each international student to submit their full first-year tuition payment before course registration can be completed. This program contains an optional internship opportunity, and a separate work permit may be required and can be applied for after your second semester of study.			

Signature of institution representative:

Printed name of institution representative: ISMAIL HUSSEIN

Providence University College & Theological Seminary

10 College Crescent, Otterburne, MB, R0A 1G0

1.800.668.7768 | info@prov.ca

PROV.CA



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Estimate

SOLD TO:
Name Navjot Kaur NA

DATE 2024-2025 Tuition & Fees
Jun 5, 2024

Student Number: 100883

Master of Management - May 2025 Intake

DESCRIPTION	AMOUNT
Tuition for full program = \$33,550 (does not include insurance & fees) <i>Price includes textbooks. Living costs are responsibility of student.</i>	
International Tuition for first year of program (2 semesters)	16,775.00
Graduate Student Society Fee (\$75/semester)	150.00
Guard.me International Emergency Insurance (estimate) – coverage May 1, 2025 – April 30, 2026	825.00
Year 1 (Semester 1 & 2) - Payment Due: January 19, 2025	
Payments must be made to PayMyTuition.com	
Subtotal	17,750.00
Deposit Paid	-
	17,750.00

DIRECT ALL INQUIRIES TO:

Business Office
BO@prov.ca

Prices subject to change May 1. This is a finance estimate; please note that Providence University College reserves the right to change the price. Students enrolled after May 1, may be subject to a new tuition price.

Payment Schedule	ESTIMATE
Semester 3 - Payment Due: March 15th, 2026	\$ 9,015.00
Semester 4 - Payment Due: August 1st, 2026	\$ 8,462.50