

June 17, 2024

Parveen Kaur
2-1410 Fort St
Victoria BC V8S 1Z1

Student ID: **0221170**
Email: chandiparveen427@gmail.com
Agent: Applyboard

Dear Parveen:

Thank you for your application to North Island College (NIC). We are pleased to provide this **Letter of Offer**. Please read the letter carefully and address any outstanding items.

PROGRAM: Tourism and Hospitality Management Certificate - Hospitality Management Option

DURATION: 1 year
Please note: length of program may be extended by at least 1 semester (4 months); additional costs will apply

START DATE: August 26, 2024

LOCATION: Comox Valley Campus
Please note: NIC reserves the right to change program locations and the location you selected on your application may be different from the location on this Letter of Offer.

ADDITIONAL INFORMATION:

At this time, you do not meet the math requirement for your program. Therefore, you are required to complete a math assessment test. The online assessment is free of charge.

- Instructions and a voucher code for the online math assessment will be sent to your NIC email and will be provided *after* payment has been received. Your **Letter of Acceptance** will be issued after you have completed the online math assessment and we have received formal results from our Assessment Department.
- If you do not meet the math admission requirement with your formal assessment results, your program will be changed to the Associate of Arts Degree which will provide you an opportunity to upgrade your math and take business related courses concurrently. Your Letter of Acceptance will reflect this change of program.

Serving it Right is a short on-line course that you need to complete once classes have begun. Separate fees are required for registration from the following website: <https://www.responsibleservicebc.gov.bc.ca/serving-it-right-course>

Food Safe Level 1 (TFS 010) is a one-day course that you need to complete once classes have begun. After you receive your **Letter of Acceptance**, our International Student Advisor will register you in this course. If you have already completed this course, please submit a copy of the certificate by email to iadmissions@nic.bc.ca. Please contact isa@nic.bc.ca if you have any questions.

NEXT STEP #1: DEPOSIT PAYMENT

The non-refundable deposit payment of \$10,000.00 is due in full within 30 days of receipt of this letter to guarantee your seat in the program.

Once we have received payment of the non-refundable deposit, a Letter of Acceptance will be issued.

This payment will be applied to your total program cost. Depending on your registration and program you will be required to pay additional fees for the second term.

How to Pay: www.nic.bc.ca/international/become-an-nic-student/how-to-pay/

Refund Policy: <https://www.nic.bc.ca/international/become-an-nic-student/withdrawals-and-refunds/>

NEXT STEP #2: ACTIVATE YOUR STUDENT ACCOUNT

All future communications from NIC, including your Letter of Acceptance, will now be sent through 'myNIC' - your personal NIC information portal. You must check your myNIC account regularly.

Your NIC email address is pkaur118@northislandcollege.ca.

- Go to <https://www.nic.bc.ca> and click on the 'Login to myNIC' button at the top of the page. Your login information is below.
 - myNIC User ID: n0221170
 - myNIC Temporary Password: Your Birthdate ddmmyyyy (example: January 4, 2004 – 04012004)
- If you experience difficulty logging on, go to <https://www.nic.bc.ca/international/become-an-nic-student/access-mynic-and-email/>

As part of NIC's continuing effort to improve cyber security, the College is enabling **Multi-Factor Authentication (MFA)** for students. You will be prompted to set up MFA when logging in to NIC's online services off-campus. We encourage you to set MFA up at your earliest convenience as this protects your account information and the greater college community.

We look forward to welcoming you to NIC soon!

Sincerely,



Mark Herringer
Executive Director, International Education
Office of Global Engagement