
Your BCIT Student Number: A01457539

August 29, 2024

- Gagandeep Singh
10016 160 St
Surrey, BC
V4N 2J5 Canada

Dear - Gagandeep Singh:

BCIT is pleased to offer you acceptance into the **Certificate in Human Resource Management** for the **Winter 2025** Flexible Learning term starting **January 6, 2025**.

The length of this program is 20 months of continuous full-time course-by-course studies.

Next Steps:

1. **Commitment fee:** Pay your non-refundable **\$6000.00** commitment fee by **September 12, 2024** to confirm your acceptance. View [BCIT's payment options](#). This commitment fee will be applied towards your first term tuition.
2. **IRCC letter:** Approximately 2-3 weeks after receiving your commitment fee, we will send your official acceptance letter required by Immigration, Refugees and Citizenship Canada (IRCC) for study permit application. Access your IRCC letter in [myCommunication](#).
3. **Study permit application:** Submit your study permit application to IRCC as soon as possible. Visit our [Study Permits](#) page to learn more about the process.
4. **Medical insurance:** Complete the [medical insurance self-assessment](#) to determine how you will meet the medical insurance requirement.
5. **Course registration:** We will send your list of required courses (program matrix) separately. Confirm [registration dates](#) for the **Winter 2025** term. Course registration is on a first-come-first-serve basis. [Register early](#) since courses may fill very quickly. Ensure that you maintain your [academic status](#) according to IRCC requirements.
6. **Tuition payment:** [Tuition for Flexible Learning courses](#) is due immediately upon registration. Check your [account balance](#) once you've registered. **If the amount owing is more than your \$6000.00 commitment fee, pay the difference immediately to avoid being dropped from your course(s).** Your commitment fee will be released to your account within 2 business days of course registration.
7. **Study permit:** Meet [BCIT's study permit requirement](#). Send a clear image of your study permit to statusdoc@bcit.ca from your myBCIT email account as soon as you receive it. Please include your BCIT ID number. You must provide your study permit by **December 30, 2024**.
8. **Refund policy:** Review [BCIT's refund and withdrawal policy for Flexible Learning courses](#). If you need to transfer or drop one or more courses for any reason, you are responsible for submitting your request by the applicable deadlines.

Additional Information

- This letter is not acceptable for Immigration Refugees and Citizenship Canada (IRCC) purposes.
- Students enrolled in Flexible Learning programs are not eligible for [U-Pass BC](#) or [BCITSA Student Health and Dental Plan](#).
- **Deferrals and withdrawals:** Deferrals are limited to 2 consecutive intakes. To defer your offer of admission to a future term or withdraw your application:
 - Submit your request to international_flex@bcit.ca by **December 30, 2024**.
 - You are responsible for transferring or dropping your course registration according to [BCIT's refund and withdrawal policy for Flexible Learning courses](#).

On behalf of everyone at BCIT I am thrilled to be welcoming you and have you join our Institute and the passionate, dedicated students who inspire us, everyday, to pursue our Vision: Empowering people. Shaping BC. Inspiring global progress.

I am here to help if you have any questions. Don't hesitate to contact me by phone or email with your BCIT student number.

All the best with your studies at BCIT!

Sincerely,



Anna Zhao
International Student Specialist
anna_zhao@bcit.ca





Pre-Offer Letter

ApplyProof date / date de ApplyProof: August 30th, 2024 / 30 août 2024

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