BCIT BRITISH COLUMBIA
INSTITUTE OF TECHNOLOGY

3700 Willingdon Avenue
Burnaby, British Columbia
Canada V5G 3H2

604.434.1610
bcit.ca

Your BCIT Student Number: A01467306

November 1, 2024

- Swati
13903 Grosvenor Rd
Surrey, BC
V3R 5G2 Canada

Dear - Swati:

BCIT is pleased to offer you acceptance into the **Certificate** in **Civil Technology** for the **Winter 2025** Flexible Learning term starting **January 6, 2025.**

The length of this program is 28 months of continuous full-time course-by-course studies.

Next Steps:

1. **Commitment fee**: Pay your **$6000.00** commitment fee by **November 15, 2024** to confirm your acceptance. View BCIT's payment options. Your commitment fee will be applied towards your first term tuition. *Please note: If you already registered Winter 2025 and paid for Flexible Learning courses in the same term as your application, BCIT will convert your tuition payment(s) for that term into a non-refundable commitment fee (up to a maximum $6000).*

2. **Medical insurance**: Complete the medical insurance self-assessment to determine how you will meet the medical insurance requirement.

3. **Course registration**: Register as soon as possible since courses may fill very quickly. Course registration is on a first-come-first-serve basis. We will send your list of required courses (program matrix) separately. Ensure that you maintain your academic status according to IRCC requirements. Confirm upcoming registration dates for future terms to plan ahead.

4. **Tuition payment**: Tuition for Flexible Learning courses is due immediately upon registration. Check your account balance once you've registered. **If the amount owing is more than your $6000.00 commitment fee, pay the difference immediately to avoid being dropped from your course(s)**. Your commitment fee will be released to your account within 2 business days of course registration.

5. **IRCC letter**: Approximately 2-3 weeks after receiving your commitment fee, we will send your official acceptance letter required by Immigration, Refugees and Citizenship Canada (IRCC) for study permit application. Access your IRCC letter in myCommunication.

6. **Study permit application**: Submit your study permit application to IRCC as soon as possible. Visit our Study Permits page to learn more about the process.

7. **Study permit**: Meet BCIT's study permit requirement. Send a clear image of your study permit to statusdoc@bcit.ca from your myBCIT email account as soon as you receive it. Please include your BCIT ID number. You must provide your study permit by **December 30, 2024.**

8. **Refund policy**: Review BCIT's refund and withdrawal policy for Flexible Learning courses. If you need to transfer or drop one or more courses for any reason, you are responsible for submitting your request by the applicable deadlines.

Additional Information

- This letter is not acceptable for Immigration Refugees and Citizenship Canada (IRCC) purposes.

- Students enrolled in Flexible Learning programs are not eligible for [U-Pass BC](#) or [BCITSA Student Health and Dental Plan](#).

- **Deferrals and withdrawals:** Deferrals due to study permit delays are limited to 2 consecutive intakes. To defer your offer of admission to a future term or withdraw your application:
    - Submit your request to international_flex@bcit.ca by **December 30, 2024.**
    - You are responsible for transferring or dropping your course registration according to [BCIT's refund and withdrawal policy for Flexible Learning courses](#).

On behalf of everyone at BCIT I am thrilled to be welcoming you and have you join our Institute and the passionate, dedicated students who inspire us, everyday, to pursue our Vision: Empowering people. Shaping BC. Inspiring global progress.

I am here to help if you have any questions. Don't hesitate to contact me by phone or email with your BCIT student number.

All the best with your studies at BCIT!

Sincerely,

Mia Cheung
International Student Specialist
mia_cheung@bcit.ca

BCIT

EDUCATION
FOR A COMPLEX WORLD.

ApplyProof

Pre-Offer Letter
ApplyProof date / date de ApplyProof: November 2nd, 2024 / 2 novembre 2024

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