

August 14, 2024

Adaora Chika Ezeokana
304 Lemon Grass Crescent
Kitchener, ON
CAN N2N 3B5
aezeokana@gmail.com

CNA Student #: 20205495

LETTER OF ACCEPTANCE

Dear Adaora:

Congratulations! We are pleased to inform you that you have been accepted to attend College of the North Atlantic's Personal Care Attendant (PCA) program offered at our Carbonear campus starting in the Fall 2024 semester.

Students are to note that the clinical placement/practical could be anywhere in the province. There is no guarantee it will take place in the area of the campus you are attending.

To meet the conditions of your acceptance, please note the following:

1. You **must** pay **\$4,088 CAD (of which \$1,500 is a non-refundable deposit)** by **August 28, 2024**. If payment is not received by this date, your application will be withdrawn, and the seat offered to another applicant. College of the North Atlantic has partnered with *PayMyTuition* for international payments. Please click [here](#) to make your payment.
2. You **must** submit proof of visa approval issued by Canada Immigration by July 31, 2024. Submit proof to internationaladmissions@cna.nl.ca.
3. You **must** submit your study and work permits issued by Canada Immigration prior to the start of classes.
4. You **must** submit a Certificate of Conduct, including the Vulnerable Sector check, from the Royal Newfoundland Constabulary (RNC) or the Royal Canadian Mounted Police (RCMP). This should be applied for as soon as you arrive in the province. There is a processing fee payable to the RNC or RCMP for this certificate. This certificate must be dated no more than two months prior to the first scheduled day of classes for the program. Your Certificate of Conduct must be submitted to the College within 28 days of the program start date. Failure to provide this information by the deadline will result in withdrawal from this program.
5. You **must** complete and submit the enclosed Health Screening Form included with the Student Information and Program Awareness Form within 28 days of the program start date. Failure to provide this information by the deadline will result in withdrawal from this program. Contact information to obtain a record of immunization can be found at: <http://www.health.gov.nl.ca/health/publichealth/cdc/immunizations.html>.
6. You **must** submit two reference letters supporting entrance into the program (see attached) before July 31, 2024. References cannot be provided by family members or friends. References may be provided by individuals such as: employers, teachers/instructors, representative from a volunteer agency.
7. You **must** complete a one page written personal statement (see attached) before July 31, 2024. Personal statements must address the following: reason(s) for interest in the program, personal characteristics/ skills/abilities that applicants bring to the program, knowledge gained from volunteer experience(s).
8. You **must** submit the volunteer service hours form (see attached) before July 31, 2024. Volunteer service may include, but is not limited to: community agencies, school programs, church groups, charitable organizations. Written verification is required for all volunteer hours. If unable to obtain hours due to extenuating circumstances, a letter explaining the situation must be submitted.

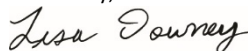
Applicants who require a Provincial Letter of Attestation (PAL) will receive these from the College of the North Atlantic after paying the \$4,088 CAD fee. The process of creating a PAL will require the disclosure of applicant data from the College of the North Atlantic to the Provincial Government of Newfoundland and Labrador.

Important information regarding your program will be emailed to you at a later date. Please update any changes to your contact information (email, mailing address or phone number) using the Personal Information tile in Self Service. Please note: College programs are subject to cancellation if enrollments are not sufficient. Fees, programs, and courses are also subject to change.

The College of the North Atlantic looks forward to welcoming you as a student. For any additional information regarding programs, campuses, and student services, please visit the College website at www.cna.nl.ca. If you have any questions or concerns, please contact us at internationaladmissions@cna.nl.ca.

Please refer to the attached LETTER OF ACCEPTANCE (Details Required for IRCC) for information regarding your acceptance.

Yours truly,



Lisa Downey
Registrar



LETTER OF ACCEPTANCE (Details Required for IRCC)

Issued August 14, 2024

PERSONAL INFORMATION

GIVEN NAME(S): Adaora Chika FAMILY NAME: Ezeokana
DATE OF BIRTH: June 14, 1980 STUDENT ID NUMBER: 20205495

STUDENT'S FULL MAILING ADDRESS:

304 Lemon Grass Crescent, Kitchener, ON, CAN, N2N 3B5

INSTITUTIONAL INFORMATION

COLLEGE OF THE NORTH ATLANTIC

P.O. Box 5400
Stephenville, NL
Canada A2N 2Z6

Tel: 709-643-0827
Fax: 709-643-7959
E-Mail: registrar@cna.nl.ca
Website: www.cna.nl.ca

DESIGNATED LEARNING INSTITUTION NUMBER: O19441088976

TYPE OF SCHOOL: Public
TYPE OF TRAINING PROGRAM: Academic
PRIMARY CONTACT: Lisa Downey, Registrar
Telephone: 709-643-0827
Email: lisa.downey@cna.nl.ca

PROGRAM INFORMATION

PROGRAM OF STUDY: Personal Care Attendant (PCA)
CAMPUS: Carbonear
PROGRAM START DATE: September 3, 2024
PROGRAM END DATE: May 1, 2025
INTERNSHIP/WORK TERM: Yes - Unpaid
DATES OF WORK TERM: 4 week work placement November - December 2024; 8-week work placement April - May 2025
ACADEMIC STATUS: Full-time
HOURS OF INSTRUCTION: 30 hours per week
LEVEL OF STUDY: Certificate
DELIVERY METHOD: On Campus
EXPIRATION OF ACCEPTANCE: September 3, 2024

ESTIMATED FEES:

YEAR 1 Tuition = \$7,970; Compulsory Fees = \$993; Books = \$570; Health & Dental = \$550

CONDITIONS OF ACCEPTANCE:

- Student **must** pay **\$4,088 CAD (of which \$1,500 is a non-refundable deposit)** by **August 28, 2024**. All payments can be paid via *PayMyTuition*.
- Student **must** submit proof of visa approval issued by Canada Immigration by July 31, 2024.
- Student **must** submit study and work permits issued by Canada Immigration prior to the start of classes.
- Student **must** submit two letters of reference before July 31, 2024.
- Student **must** submit a summary of volunteer hours before July 31, 2024.
- Student **must** submit a personal statement before July 31, 2024.
- Student **must** submit a Clear Certificate of Conduct, including Vulnerable Sector Check.
- Student **must** submit the Program Awareness Package/Pre-Screening Immunization documentation.

Lisa Downey
Registrar

Student Account Access

Student Services Login

Go to the CNA website www.cna.nl.ca

- **My CNA > Get Started > Student Self Service > Login to Student Services**

Login Information:

- **User ID** = enter the CNA ID (noted on top right of acceptance letter)
- **Password**
 - NEW APPLICANT (applied to College of the North Atlantic after April 27, 2022)**
 - Password = 'temporary password' sent to your personal email in a previous message from NOREPLY@cna.nl.ca with the subject "CNA Student Network Account"
 - Previously logged in? Password = previous password used
If the College network was accessed in the past 365 days, the password will be whatever it was set to at that time; if the password has been forgotten, refer to the **Password Reset** instructions below

OR

RETURNING APPLICANT (applied on or before April 27, 2022 OR attended College before – this includes completing CCL courses such as Firearms, etc.)

- Password = **Date of Birth**; must be entered in the appropriate format d-Mmm-yyyy
(Examples: 12-Jan-1994 or 1-Jan-1994)
- Previously logged in? Password = previous password used
If the College network was accessed in the past 365 days, the password will be whatever it was set to at that time; if the password has been forgotten, refer to the **Password Reset** instructions below

If experiencing difficulties with the Login process, email the Help Desk at: sshelpdesk@cna.nl.ca.

Password Reset

Go to the CNA website www.cna.nl.ca

- **My CNA > Get Started > Reset Your Password**
- Follow the on-screen instructions to complete the reset process

If experiencing difficulties with the Password Reset process, email the Help Desk at:

sshelpdesk@cna.nl.ca.

Confirm Acceptance

The following process outlines the steps to confirm your acceptance to a CNA program via Self Service.

If the confirmation fee is not required for your program, please proceed to Step 2.

Step 1 - Pay Confirmation Fee

The confirmation fee can be paid using Self Service:

- Select the *Make a Payment* option under the **Student Finances** tile and complete the on-screen instructions.
 - Press the *Make International Payment* button to be directed to PayMyTuition to complete the transaction. An official receipt from the College containing a **Receipt Nbr** which can be used to complete the next step will be sent within 1-3 days. This receipt will be sent automatically to the personal email address on file.

Step 2 - Accept Admission

Navigate to the *Accept Admission* option under the **Admission** Self Service tile. The program you have been accepted for will be displayed on the page

- Select the [Accept/Decline](#) link to confirm your seat
- Press the 'I Accept Admission' button
- Enter the **Receipt Nbr** from Step 1 and press the 'Confirm Acceptance' button (if your program does not require a confirmation fee, you will not be prompted to enter this information)

NOTE:

- The Account Balance listed in Self Service may show \$0 balance; proceed to make the confirmation fee payment and then complete Step 2. Fees will be applied to your account at the start of the term.
- If you experience issues with the Receipt Nbr please contact the Help Desk at sshelpdesk@cna.nl.ca (include the Reference number and Receipt Nbr in the email)

After these steps are completed, your application will be updated in our system.



Final Offer Letter

ApplyProof date / date de ApplyProof: September 5th, 2024 / 5 septembre 2024

Verify Document

Vérifier le document

HOW TO VERIFY DOCUMENT / COMMENT VÉRIFIER LE DOCUMENT

EN

To verify this document, click the button on the top right or go to applyproof.com and enter the **ApplyProof Code** and **Passcode**

Or copy the link into your browser:
applyproof.com/51B445F7

APPLYPROOF CODE
51B4 45F7

FR

Pour vérifier ce document, cliquez sur le bouton en haut à droite ou allez sur applyproof.com et entrez le **Code ApplyProof** et le **Passcode**

Ou vous pouvez aussi copier ce lien dans votre navigateur:
applyproof.com/fr/51B445F7

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Have more questions? Visit our [FAQ page](#). / Vous avez d'autres questions? Visitez notre [page FAQ](#).