

February 5, 2025

Oluwatosin Joulius Ajayi
282 Portland St
Dartmouth, NS
CAN B2Y 1J9
oluwatosinjuliul843599@applystudents.com

CNA Student #: 20208607

LETTER OF ACCEPTANCE

Dear Oluwatosin:

Congratulations! We are pleased to inform you that you have been accepted to attend College of the North Atlantic's Personal Care Attendant (PCA) program offered at our Port aux Basques campus starting in the Fall 2025 semester.

To meet the conditions of your acceptance, please note the following:

1. You **must** pay **\$5,000 CAD (of which \$1,500 is a non-refundable deposit)** by **February 19, 2025**. If payment is not received by this date, your application will be withdrawn, and the seat offered to another applicant. College of the North Atlantic has partnered with *PayMyTuition* for international payments. Please click [here](#) to make your payment.
2. You **must** submit a Criminal Record Screening/Check including the Vulnerable Sector check, from the Royal Newfoundland Constabulary (RNC) or the Royal Canadian Mounted Police (RCMP). There is a processing fee payable to the RNC or RCMP for this certificate. This certificate must be submitted no later than 28 days after the program start date. This documentation is required in order to attend field/ clinical placements.
3. You **must** complete and submit the enclosed NL Student Pre-Placement Immunizations and Communicable Diseases Screening Document included with the Student Information and Program Awareness Form within 28 days of the program start date. Failure to provide this information by the deadline will result in withdrawal from this program. Contact information to obtain a record of immunization received in Newfoundland and Labrador can be found at: <https://www.gov.nl.ca/hcs/publichealth/cdc/immunizations/>. Students are responsible for any cost associated with obtaining immunizations or screenings.
4. You **must** sign and complete the enclosed Student Information and Program Awareness Form. This form must be submitted to the College prior to online registration. Without this form, you will not be permitted to be enrolled or attend class.
5. You **must** complete a one page written personal statement. Personal statements must address the following: reason(s) for interest in the program, personal characteristics/skills/abilities that applicants bring to the program, knowledge gained from volunteer experience(s). The personal statement must be submitted to the College prior to online registration. Without this document you will not be permitted to be enrolled or attend class.
6. You **must** provide two reference letters supporting entrance into the program. References cannot be provided by family members or friends. References may be provided by individuals such as: employers, teachers/instructors, representative from a volunteer agency. The two references must be submitted to the College prior to online registration. Without these you will not be permitted to be enrolled or attend class.
7. You **must** perform 20 volunteer service hours within the past two years. Volunteer service may include, but is not limited to: community agencies, school programs, church groups, charitable organizations. Written verification is required for all volunteer hours. If unable to obtain hours due to extenuating circumstances, a letter explaining the situation must be submitted. The Volunteer Hour form must be submitted to the College prior to online registration. Without this form you will not be permitted to be enrolled or attend class.
8. You **must** possess a current Standard/ Intermediate First-Aid Certificate and CPR (Level BLS), valid until the end of each semester. CPR (BLS) has to be a direct delivery model or a blended model where skills are practiced hands on with supervision. Certificate must be submitted within 28 days of the program start date. If your training has expired, please renew the certificates and submit proof to our office. Certification in CPR is required every 12 months. Failure to provide this information by the deadline will result in withdrawal from this program.
9. You **must** submit proof of visa approval issued by Canada Immigration by July 31, 2025. Submit proof to internationaladmissions@cna.nl.ca.

10. You **must** submit your study and co-op work permits issued by Canada Immigration prior to the start of classes.

College of the North Atlantic invites all applicants to review any updates to the international admissions process by visiting: [Becoming a Student](#). The college also encourages you to visit this [link](#) for updates from Immigration, Refugees and Citizenship Canada (IRCC).

Applicants who require a Provincial Letter of Attestation (PAL) will receive these from the College of the North Atlantic after paying the **\$5,000** CAD fee. The process of creating a PAL will require the disclosure of applicant data from the College of the North Atlantic to the Provincial Government of Newfoundland and Labrador.

Important information regarding your program will be emailed to you at a later date. Please update any changes to your contact information (email, mailing address or phone number) using the Personal Information tile in Self Service. Please note: College programs are subject to cancellation if enrollments are not sufficient. Fees, programs, and courses are also subject to change.

The College of the North Atlantic looks forward to welcoming you as a student. For any additional information regarding programs, campuses, and student services, please visit the College website at www.cna.nl.ca. If you have any questions or concerns, please contact us at internationaladmissions@cna.nl.ca.

Please refer to the attached LETTER OF ACCEPTANCE (Details Required for IRCC) for information regarding your acceptance.

Yours truly,

A handwritten signature in black ink that reads 'Lisa Downey'.

Lisa Downey
Registrar

LETTER OF ACCEPTANCE (Details Required for IRCC)

Issued February 5, 2025

PERSONAL INFORMATION

GIVEN NAME(S): Oluwatosin Joulius

DATE OF BIRTH: August 28, 1994

STUDENT'S FULL MAILING ADDRESS:

282 Portland St, Dartmouth, NS, CAN, B2Y 1J9

FAMILY NAME: Ajayi

STUDENT ID NUMBER: 20208607

INSTITUTIONAL INFORMATION

COLLEGE OF THE NORTH ATLANTIC

P.O. Box 5400

Stephenville, NL

Canada A2N 2Z6

Tel: 709-643-0827

Fax: 709-643-7959

E-Mail: registrar@cna.nl.ca

Website: www.cna.nl.ca

DESIGNATED LEARNING INSTITUTION NUMBER:

TYPE OF SCHOOL:

TYPE OF TRAINING PROGRAM:

PRIMARY CONTACT:

O19441088976

Public

Academic

Lisa Downey, Registrar

Telephone: 709-643-0827

Email: lisa.downey@cna.nl.ca

PROGRAM INFORMATION

PROGRAM OF STUDY:

CAMPUS:

PROGRAM START DATE:

PROGRAM END DATE:

INTERNSHIP/WORK TERM:

DATES OF WORK TERM:

Personal Care Attendant (PCA)

Port aux Basques

September 2, 2025

May 4, 2026

Yes - Unpaid

4 week work placement November - December 2025; 8-week
work placement April - May 2026

ACADEMIC STATUS:

HOURS OF INSTRUCTION:

LEVEL OF STUDY:

DELIVERY METHOD:

EXPIRATION OF ACCEPTANCE:

Full-time

30 hours per week

Certificate

On Campus

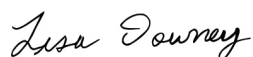
September 2, 2025

ESTIMATED FEES:

YEAR 1 Tuition = \$8,924; Compulsory Fees = \$984; Books = \$550; Health & Dental = \$550

CONDITIONS OF ACCEPTANCE:

- Student **must** pay **\$5,000 (of which \$1,500 is a non-refundable deposit)** by **February 19, 2025**. All payments can be paid via *PayMyTuition*.
- Student **must** submit two reference letters before July 31, 2025.
- Student **must** submit a summary of volunteer hours before July 31, 2025.
- Student **must** submit a personal statement before July 31, 2025.
- Student **must** submit a Criminal Record Screening/Check, including Vulnerable Sector Check.
- Student **must** submit the Program Awareness Package/Pre-Screening Immunization documentation.
- Student **must** submit Standard/Intermediate First-Aid Certificate and CPR (Level BLS).
- Student **must** submit proof of visa approval issued by Canada Immigration by July 31, 2025.
- Student **must** submit study and co-op work permits issued by Canada Immigration prior to start of classes.



Lisa Downey
Registrar

Student Account Access

Student Services Login

Go to the CNA website www.cna.nl.ca

- **My CNA > Get Started > Student Self Service > Login to Student Services**

Login Information:

- **User ID** = enter the CNA ID (noted on top right of acceptance letter)
- **Password**

NEW APPLICANT (applied to College of the North Atlantic after April 27, 2022)

- Password = 'temporary password' sent to your personal email in a previous message from NOREPLY@cna.nl.ca with the subject "CNA Student Network Account"
- Previously logged in? Password = previous password used
If the College network was accessed in the past 365 days, the password will be whatever it was set to at that time; if the password has been forgotten, refer to the **Password Reset** instructions below

OR

RETURNING APPLICANT (applied on or before April 27, 2022 OR attended College before – this includes completing CCL courses such as Firearms, etc.)

- Password = **Date of Birth**; must be entered in the appropriate format d-Mmm-yyyy (Examples: 12-Jan-1994 or 1-Jan-1994)
- Previously logged in? Password = previous password used
If the College network was accessed in the past 365 days, the password will be whatever it was set to at that time; if the password has been forgotten, refer to the **Password Reset** instructions below

If experiencing difficulties with the Login process, email the Help Desk at:
sshelpdesk@cna.nl.ca.

Password Reset

Go to the CNA website www.cna.nl.ca

- **My CNA > Get Started > Reset Your Password**
- Follow the on-screen instructions to complete the reset process

If experiencing difficulties with the Password Reset process, email the Help Desk at:
sshelpdesk@cna.nl.ca.

Confirm Acceptance

The following process outlines the steps to confirm your acceptance to a CNA program via Self Service. If the confirmation fee is not required for your program, please proceed to Step 2.

Step 1 - Pay Confirmation Fee

The confirmation fee can be paid using Self Service:

- Select the *Make a Payment* option under the **Student Finances** tile and complete the on-screen instructions.
 - Press the *Make International Payment* button to be directed to PayMyTuition to complete the transaction. An official receipt from the College containing a **Receipt Nbr** which can be used to complete the next step will be sent within 1-3 days. This receipt will be sent automatically to the personal email address on file.

Step 2 - Accept Admission

Navigate to the *Accept Admission* option under the **Admission** Self Service tile. The program you have been accepted for will be displayed on the page

- Select the [Accept/Decline](#) link to confirm your seat
- Press the 'I Accept Admission' button
- Enter the **Receipt Nbr** from Step 1 and press the 'Confirm Acceptance' button (if your program does not require a confirmation fee, you will not be prompted to enter this information)

NOTE:

- The Account Balance listed in Self Service may show \$0 balance; proceed to make the confirmation fee payment and then complete Step 2. Fees will be applied to your account at the start of the term.
- If you experience issues with the Receipt Nbr please contact the Help Desk at sshelpdesk@cna.nl.ca (include the Reference number and Receipt Nbr in the email)

After these steps are completed, your application will be updated in our system.



Canada-LOA

ApplyProof date / date de ApplyProof: February 11th, 2025 / 11 février 2025

Verify Document

Vérifier le document

HOW TO VERIFY DOCUMENT / COMMENT VÉRIFIER LE DOCUMENT

EN

To verify this document, click the button on the top right or go to applyproof.com and enter the **ApplyProof Code** and **Passcode**

Or copy the link into your browser:
applyproof.com/7E5A661B

APPLYPROOF CODE
7E5A 661B

FR

Pour vérifier ce document, cliquez sur le bouton en haut à droite ou allez sur applyproof.com et entrez le **Code ApplyProof** et le **Passcode**

Ou vous pouvez aussi copier ce lien dans votre navigateur:
applyproof.com/fr/7E5A661B

PASSCODE
1994/08/28

Have more questions? Visit our [FAQ page](#). / Vous avez d'autres questions? Visitez notre [page FAQ](#).