

Name: Roshni Sharma

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CAREER OBJECTIVE

- I would like to be a part of an organization where I could use and enhance my knowledge and talent for the development of both the organization and myself.

PERSONAL ASSETS

- **Communications:** Easily communicates both orally and in writing with peers, supervisors, clients, and stakeholders. Employ active listening and mediation skills to identify requirements and build consensus.
- **Leadership and Teamwork:** Willingly assumes leadership of team projects, ready to work with team and individual as well.

ACADEMIC PROFILE

- Diploma in Mechanical Engineering (Gujarat technology university) (2008)
- Currently studying at Herzing college (Montreal) in Computer aided design and drafting program.

TECHNICAL SKILLS

- AutoCAD, Inventor, Solid works
- M.S. office

EMPLOYMENT EXPERIENCE

Worked with an elevator company (S.P. Engineering & Electronics) for 6 years in India.

RESPONSIBILITIES

- * Preparation of drawings with AutoCAD 2D software
- * Preparation of quotations and material list for dispatch
- * Communication with clients