

Contact

0027 74 293 8155 (Mobile)
devangmaisuriya2@gmail.com

www.linkedin.com/in/devang-maisuriya-481275221 (LinkedIn)

Top Skills

Financial Analysis

Quick software (Travel Business)

Hard & Soft Accounting Software

Devang Maisuriya

General Accountant/Accounting Technician/Bookkeeper
City of Johannesburg, Gauteng, South Africa

Experience

XL Flynow Travel and Tours Pty Ltd

General Accountant

November 2011 - Present (11 years 7 months)

City of Johannesburg, Gauteng, South Africa

I had following duties and responsibility, including but not limited to as General Accountant at XL Fly now Travel and Tours Pty Ltd, Johannesburg, Gauteng, South Africa.

- Understand full set of books
- Invoicing of Sales, Raw Purchase, Other Purchase
- Month end process with necessary transaction from time to time.
- Reporting cashflow for quarterly/monthly.
- Complete/review the annual close assist with the year-end reporting with the independent auditors.
- Maintain general ledgers, reconcile debtors, creditors and bank account and make required adjustments when necessary.
- Assist the team in the preparation of the year end accounting for timely completion of the year-end financial statements.
- Perform such other tasks (Tax Scrutiny with different department, long term outstanding, new project budgeting etc.) as may be required from time to time.
- Experience working with all aspects of Accounts Payable/ receivable
- Experience with reviewing Financial Statement

Saaheba Prints Pty Ltd

13 years 1 month

Account Manager

June 2002 - October 2011 (9 years 5 months)

Surat, Gujarat, India

I had following duties and responsibility, including but not limited to as The Assistant Accountant at Saaheba Prints Pty Ltd, Surat, Gujarat, India.

- Understand full set of books
- Invoicing of Sales, Raw Purchase, Other Purchase

- Month end process with necessary transaction from time to time.
- Reporting cashflow for quarterly/monthly.
- Complete/review the annual close assist with the year-end reporting with the independent auditors.
- Maintain general ledgers, reconcile debtors, creditors and bank account and make required adjustments when necessary.
- Assist the team in the preparation of the year end accounting for timely completion of the year-end financial statements.
- Perform such other tasks (Tax Scrutiny with different department, long term outstanding, new project budgeting etc.) as may be required from time to time.
- Experience working with all aspects of Accounts Payable/ receivable
- Experience with reviewing Financial Statement

Assistant Accountant

October 1998 - May 2002 (3 years 8 months)

Surat, Gujarat, India

I had following duties and responsibility, including but not limited to as The Assistant Accountant at Saaheba Prints Pty Ltd, Surat, Gujarat, India.

- Understand full set of books
- Invoicing of Sales, Raw Purchase, Other Purchase
- Month end process with necessary transaction from time to time.
- Reporting cash flow for quarterly/monthly.
- Complete/review the annual close assist with the year-end reporting with the independent auditors.
- Maintain general ledgers, reconcile debtors, creditors and bank account and make required adjustments when necessary.
- Assist the team in the preparation of the year end accounting for timely completion of the year-end financial statements.
- Perform such other tasks (Tax Scrutiny with different department, long term outstanding, new project budgeting etc.) as may be required from time to time.
- Experience working with all aspects of Accounts Payable/ receivable
- Experience with reviewing Financial Statement

Education

Veer Narmad South Gujarat University, Surat

Bachelor of Commerce - BCom, Advance Accounting and Auditing · (June 1998 - April 2002)

K M Computer Education

Tally Accounts, Advance Accounting and Auditing · (April 1998 - July 1998)