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# Milan Singh Diwan

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## SKILLS

Customer Service, Teamwork, Problem Solving, Critical thinking, Adaptability, Communication Skills, Time Management

## EXPERIENCE

### **Numerous Creations Inc, MARKHAM** – *Carpenter*

April 2023 – Present

- Overseeing and helping a team of seven carpenters in building and installing wooden patterns and accessories
- Contributed to the accomplishment of high-valued construction and renovation projects
- Having experience in working with various forms of fixtures like partitions, joists, concrete forms, frameworks, rafters, studying, stairways, door frames, windows, cabinets and floors with hardwood.

### **Tim Hortons, Brampton** – *Cashier*

April 2019 – April 2023

- Experience in counting and settlement of revenue and assets
- Re-orders products merchandise on weekly basis or as needed
- Answer customer's question and provide information on procedures or policies

## EDUCATION

### **Cambrian College of Applied Arts and technology, Sudbury, ON** – *Hospitality – Hotel and Restaurant*

April 2019 – April 2021,

College Communication, Introduction to Tourism, Economics, Introduction to Human Resources.

### **BITTS International Career College, Mississauga, ON** – *Business Administration Diploma*

January 2018– April 2019,

Operations Management, International Business, Taxation, Strategic Management

